

# CDP 2014 Climate Change Scoring Methodology

## Introduction

A methodology to score company responses has been developed by CDP with input from our scoring partners, responding companies, investors, NGOs and other partners.

The scoring methodology provides a **disclosure score** (see tab "disclosure"), which assesses the level of detail and comprehensiveness in a disclosure, and a **performance score** (see tab "performance"), which assesses the level of action taken on climate change evidenced by the company's CDP response. The methodology for both scores is presented in this document.

### Essential reading

Before completing the CDP 2014 questionnaire, we strongly encourage you to read the notes in this methodology and the CDP 2014 guidance document. The guidance explains the elements to be covered in answering the questions and its instructions are reflected in this scoring methodology. The guidance can be downloaded from:

<https://www.cdp.net/en-US/Pages/guidance.aspx>

Links to the relevant section of the guidance are also available in the Online Response System.

In 2013 most of the Investor CDP samples (e.g. Global 500) as well as CDP Supply Chain responders' responses were scored on the comprehensiveness of their disclosure and aspects of their company's performance in relation to climate change. Supply Chain responders were scored for both disclosure and performance.

To check whether your company will be scored in 2014 and whether the scores will be published, please contact the appropriate CDP office which can be found here:

<https://www.cdp.net/en-US/WhatWeDo/Pages/cdp-worldwide.aspx>

Scores are generally released between September and December each year. CDP Supply Chain scores will not be published and are available only to the responding company and the requesting member.

CDP's scoring partners produce scores based solely on the data in company responses as disclosed to CDP directly by the companies. Some companies may provide verification statements commissioned for their own purposes, but neither CDP nor their report-writers verify the information in any individual company response.

This document is intended to provide guidance to companies on how their response will be scored. In common with other scoring processes of this type, we expect to make adjustments in light of the application of the methodology to the responses received.

For more information about receiving feedback on your score please contact [scorefeedback@cdp.net](mailto:scorefeedback@cdp.net)

To ask questions or to make suggestions about this methodology please contact [respond@cdp.net](mailto:respond@cdp.net)

If you wish to learn about extra support that is available for the disclosure process please contact [reporterservices@cdp.net](mailto:reporterservices@cdp.net)

## Understanding This Document

Under the heading of "Disclosure score" and "Performance score", you will see columns headed "numerator" and "denominator". The denominator column indicates the maximum number of points attainable for each question. In some cases, the maximum number of points is awarded automatically and does not require any judgement to be made by the scorer. In these cases, the number of points is given in the "numerator" column. Otherwise, the numerator column will be left blank to indicate that the scorer will complete it.

The total denominator for the answer route (for both disclosure and performance) is indicated in bold.

If multiple data-sets (such as multiple rows of data in a table are given), in most cases the data-set that gives the organization the highest score will have its points recorded. For many questions, a high-scoring data-set for performance will have scored the maximum points for disclosure, since the assessment of performance is based on the data provided. However, if the highest-scoring data-set for disclosure is different from the highest-scoring data-set for performance, the recorded scores will be based on the different data-sets.

In some questions the points will be calculated for all data -sets provided (such as multiple rows on data) in one question (for example, Q CC14.1).

A recorded webinar will be posted on the CDP website explaining how this methodology works. In addition, it may be discussed during the workshops held in March and April. Please see:

<https://www.cdp.net/en-US/News/Pages/events.aspx>

## Disclosure Scoring Approach

### Points allocation

In general, the number of points allocated to each question depends on the amount of data requested. Some questions have more than one point attached to a single piece of information where the information is of particularly high importance, e.g. the gross global Scope 1 emissions figure. Questions which allow text responses are usually judged according to how many of the required data points they achieve. These are set out in the CDP 2014 guidance, and in this methodology document.

At the end of scoring, the number of points a company has been awarded is divided by the maximum number that could have been awarded. The fraction is then converted to a percentage by multiplying by 100 and rounded to the nearest whole number.

$(\text{Points awarded} / \text{points attainable}) \times 100 = \text{Disclosure Score}$

### Links, attachments, "Further Information" and references to answers to other questions

Scores will be based on answers entered into CDP's Online Response System (ORS). Unless otherwise stated, **only information provided in the specific question response text box/field will be assessed.**

The ORS has facilities for companies to provide "Further information" and to provide attachments to answers. Whilst this information will be forwarded to investors/requesting members, **"Further information" and website links are not scored. If a question requests an evidence of a document, please attach the document to the correct section of your response.** The document can be a pdf print of a webpage.

Attachments will only be reviewed where the attachment is specifically requested (for example, where verification/assurance statements are requested).

Similarly, only information provided in the specific question response text box/other field for the particular question will be assessed: **references made to answers to other questions will not be taken into account** except in the sector-related instances previously mentioned. Where this is the case, it is clearly identified in the guidance document and this methodology.

Unanswered questions will be scored zero out of the maximum available points for that question or set of questions. Blank cells will be interpreted as not responding to the question. If a metric is not relevant to your organisation (eg. you do not have emissions in a given scope), please enter a zero in the box if you have assessed the metric in question, and are sure that it does not apply to your organisation.

If a question has clearly been answered incorrectly, points will not be awarded for that question. This could include a response which clearly does not answer the question, a text response which does not support the selection made from the drop down menu, or information in the wrong field of a table.

Data given in the sector specific modules (for electric utility, auto/auto component manufacturing, oil and gas, ICT, and FBT companies) is not scored except in a very limited number of cases where there is overlap between the questions in the core modules of the information request and the sector specific questions. In these cases - which are defined on the worksheet "Sector Modules" - a company may choose to direct the scorer to a specific answer in the sector module. The information in the sector module will then be scored against the scoring criteria for the question in the core module.

## Performance Scoring Approach

### Points allocation

Performance points are awarded for evidence provided in the CDP response of actions considered to contribute to climate change mitigation, adaptation and transparency. Actions considered to be more fundamental to progress on combating climate change are awarded more points. External verification/assurance of emissions data is rewarded under the performance scoring as it is considered that this potentially increases the usefulness of the information to decision makers and can act as a pre-qualifier of the data submitted that should be recognized when evaluating performance.

The performance score is also based solely on a company's CDP response. To receive a performance score, a company must achieve a minimum disclosure score of 50. This is to ensure that the judgement is based on sufficient information.

Performance scores are converted to percentages in a similar way to the disclosure score percentage is generated (see previous tab). The percentages will be grouped into bands and assigned a letter. The percentage range of each of the bands will be set once companies have been scored.

- Performance points are awarded where a company highlights that it is undertaking, or has undertaken, a 'positive' climate change action. A positive action is one that contributes to climate change mitigation, adaptation and transparency;
- Performance scoring is still limited in its consideration of the materiality of actions relative to a company's sector and business; this is an area that CDP intends to investigate in future developments of the methodology;
- It is based solely on activities and positions disclosed in the CDP response. It therefore does not consider other actions not mentioned in the CDP response and data-users are asked to be mindful that these may be positive or 'adverse' or 'negative' in terms of climate change.
- It is not a comprehensive metric of the level to which a company is low-carbon or 'green' but rather an indication of the level of action taken by the company to manage its impacts on a yearly basis on, and from, climate change.
- Performance scoring does not make any assessment of the impact of a company's disclosed activities on engaging with policy-makers around climate change legislation. Transparency in this area is awarded disclosure points irrespective of the actions reported.

The performance score is a developing metric, and CDP welcomes feedback on how best to assess and portray performance based on the CDP response.

### Links, attachments, "Further Information" and references to answers to other questions

Scores will be based on answers entered into CDP's Online Response System (ORS). Unless otherwise stated, **only information provided in the specific question response text box/field will be assessed.**

The ORS has facilities for companies to provide "Further information" and to provide attachments to answers. Whilst this information will be forwarded to investors/requesting members, **"Further information" and website links are not scored. If a question requests an evidence of a document, please attach the document to the correct section of your response.** The document can be a pdf print of a webpage.

Attachments will only be reviewed where the attachment is specifically requested (for example, where verification/assurance statements are requested).

Similarly, only information provided in the specific question response text box/other field for the particular question will be assessed: **references made to answers to other questions will not be taken into account** except in the sector-related instances previously mentioned. Where this is the case, it is clearly identified in the guidance document and this methodology.

Unanswered questions will be scored zero out of the maximum available points for that question or set of questions. As a general rule, if you are not awarded any disclosure points for a question, you will not be eligible for performance points either.

If a question has clearly been answered incorrectly, points will not be awarded for that question (see disclosure notes). This applies to performance as well as disclosure, as if data is known to be incorrect, no judgement can be made about its impact.

Data given in the sector specific modules is not scored except in a very limited number of cases where there is overlap between the questions in the core modules of the information request and the sector specific questions. In these cases - which are defined on the worksheet "Sector Modules" - a company may choose to direct the scorer to a specific answer in the sector module. The information in the sector module will then be scored against the scoring criteria for the question in the core module.

## Leadership Indices

### Eligibility for inclusion in the Climate Disclosure Leadership Index (CDLI)

The "disclosure score" replaced what was known as the CDLI score up to 2009. From 2010, the term "CDLI" has been used to indicate the groups of companies with the highest disclosure

Each sample of companies will have a threshold set for inclusion in the CDLI. The threshold is set as the top 10% highest scoring companies, although this threshold may vary between samples. Therefore while disclosure scores can be compared across samples, inclusion in the CDLI is relative to the scores of other companies within the sample.

In addition to the requirement for a high score, the response must be publically available and it must have been submitted using CDP's ORS.

CDP reserves the right to exclude a company from the CDLI if there is anything in its response or any other information publicly available that calls into question the transparency of the information provided to CDP.

The CPLI is composed of all companies that score over a certain percentage for performance. This figure is the same for all companies, irrespective of sample. In this respect, it differs from the CDLI. In addition to the requirement for a high score, the company must meet the following criteria.

1. Its response must be publically available and must have been submitted via CDP's ORS;
2. Maximum performance points must have been scored on question CC12.1a (absolute emissions performance in Scopes 1 and 2);
3. The company must have disclosed gross global Scope 1 and Scope 2 figures and score maximum performance points for verification/assurance of Scope 1 and Scope 2 (questions CC8.6a or CC8.6b if appropriate, and CC8.7a);
4. CDP will review all high-scoring responses in full before determining the CPLI, and reserves the right to exclude a company from the CPLI if there is anything in its response or any other information publicly available that calls into question its suitability for inclusion or the transparency of the information provided to CDP.

## References to Answers in Sector Modules

	Core question being completed:	Sector module question which can be referred to:
<b>Oil &amp; Gas</b>	CC9.2	Oil and gas sector companies are requested to provide breakdowns of emissions by value chain segment and activity as shown in OG2 and OG3. Question CC9.2 is not scored.
	CC10.2	Oil and gas sector companies are requested to provide the breakdown of emissions by value chain segment as shown in OG2. Question CC10.2 is not scored
<b>Electric Utilities</b>	CC9.1a	Electric utilities have the option to report emissions by country using the tables in question EU2 in the electric utility module instead of completing CC9.1a. This information will be scored provided that companies direct data-users to EU2 from CC9.1a.
<b>Auto manufacturing</b>	CC14.1	Auto manufacturers may wish to refer to information on methodology given in answer to the auto module question AU2.2 in their answer to CC14.1. This information will be scored provided that companies direct data-users to AU2.2 from the methodology column of CC14.1.
<b>ICT</b>	CC12.4	ICT companies may refer to the intensity metrics in the sector module. This information will be scored provided that the companies direct data-users to the relevant question from the free-text field in table CC12.4.
<b>FBT</b>	-	No questions in the core questionnaire may refer to the FBT module

## Points Overview

The ranges are shown for each page within the ORS and these are then added together to provide the total points available for each of the three core modules of the CDP 2014 information request: 1) management; 2) risks & opportunities; 3) emissions

	Denominator range - disclosure		Denominator range - performance	
	Min	Max	Min	Max
<b>Management</b>				
Governance	2	4	6	6
Strategy	11	18	9	9
Targets & Initiatives	9	15.5	11	11
Communications	1	3	1	1
<b>Risks and Opportunities</b>				
Climate change risks (regulatory, physical, other)	6	27	0	3
Climate change opportunities (regulatory, physical, other)	6	27	0	3
<b>Emissions</b>				
Emissions methodology	3	3	0	0
Emissions data 1: Boundary, Scope 1 & 2 emissions, accuracy, exclusions	22	25	0	0
Emissions data 2: Scope 1 & 2 verification, biologically sequestered CO2	10	11	7	7
Scope 1 breakdown	1	4	0	0
Scope 2 breakdown	1	4	0	0
Energy	5.5	5.5	0	0
Emissions performance	6.5	9.5	12	12
Emissions trading	2	8	0	1
Scope 3	14	19	6	6
<b>Sign Off</b>	1.5	1.5	0	0
<b>Overall total</b>	<b>101.5</b>	<b>185</b>	<b>52</b>	<b>59</b>



## Governance page

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

### Group and Individual Responsibility

CC1.1 "Board/Senior Manager/Officer" routes							
CC1.1	Where is the highest level of direct responsibility for climate change within your company?	1	1	<b>Drop-down menu options:</b> a) Individual/Sub-set of the Board or other committee appointed by the Board; b) Senior Manager/Officer.	0	0	
CC1.1a	Please identify the position of the individual or name of the committee with this responsibility			1 Text answer to cover:  i) the job title of the individual or name of the committee - <b>0.5 points</b>  ii) a description of its/their position in the corporate structure - <b>0.5 points</b>  A text answer that does not contradict the answer in CC1.1 is eligible for points.			2 Text answer that does not contradict the answer in CC1.1 will score <b>2 points</b> .
<b>Total denominator for this route</b>		<b>2</b>			<b>2</b>		

CC1.1 "Other Manager/Officer" route							
CC1.1	Where is the highest level of direct responsibility for climate change within your company?	1	1	<b>Drop-down menu option:</b> Other Manager/Officer	0	0	
CC1.1a	Please identify the position of the individual or name of the committee with this responsibility			1 Text answer to cover: i) the job title of the individual or name of the committee - <b>0.5 points</b> ii) a description of its/their position in the corporate structure - <b>0.5 points</b>  A text answer that does not contradict the answer in CC1.1 is eligible for points.			2 Text answer that does not contradict the answer in CC1.1 will score <b>1 point</b> .  Note: Max score on this question is 1/2. There are no situations where a company with an "Other Manager/Officer" option selected at 1.1 can score 2 points for performance on this question.
<b>Total denominator for this route</b>		<b>2</b>			<b>2</b>		

CC1.1 "No individual / committee" route							
CC1.1	Where is the highest level of direct responsibility for climate change within your company?	1	1	<b>Drop-down menu option:</b> No individual or committee with overall responsibility for climate change	0	0	
CC1.1a	Please identify the position of the individual or name of the committee with this responsibility	0	0		0	2	
<b>Total denominator for this route</b>		<b>1</b>			<b>2</b>		

CC1.1 Questions not answered						
CC1.1	Where is the highest level of direct responsibility for climate change within your company?	0	1	No selection made from drop-down menu	0	0
CC1.1a	Please identify the position of the individual or name of the committee with this responsibility	0	1		0	2
<b>Total denominator for this route</b>		<b>2</b>			<b>2</b>	

## Individual Performance

CC1.2 "Yes" route						
CC1.2	Do you provide incentives for the management of climate change issues, including the attainment of targets?	1	1	Drop-down menu option: Yes	0	0
CC1.2a	Please provide further details on the incentives provided for the management of climate change issues		1	<p>The following columns must <b>all</b> be completed to score <b>1 point</b>:</p> <p>i) who is entitled to benefit from these incentives</p> <p>ii) the type of incentives</p> <p>iii) a description of the incentivized performance indicator and its link to climate change</p> <p>All 3 pieces of information must be supplied within 1 row to score <b>1 point</b>.</p>		<p>4</p> <p>Performance points will be awarded as follows:</p> <p>i) all 3 data-points must be covered to score <b>1 point</b></p> <p>ii) if incentive is a monetary reward - <b>1 point</b></p> <p>iii) if the company has a performance indicator that incentivizes meeting emissions reduction or energy reduction targets - <b>1 point</b></p> <p>iv) <b>1 point</b> if one of the following individuals or groups is eligible for incentives:</p> <ul style="list-style-type: none"> <li>• Board chairman</li> <li>• Board/Executive board</li> <li>• Director on board</li> <li>• Corporate executive team</li> <li>• Chief Executive Officer (CEO)</li> <li>• Chief Operating Officer (COO)</li> <li>• Chief Financial Officer (CFO)</li> <li>• All employees</li> </ul> <p>Point i) must be covered for any further points to be awarded. Points ii), iii) and iv) are not dependent on each other, but all must be provided in one row for maximum points.</p>
<b>Total denominator for this route</b>		<b>2</b>			<b>4</b>	

CC1.2 "No" route						
CC1.2	Do you provide incentives for the management of climate change issues, including the attainment of targets?	1	1	Drop-down menu option: No	0	0
CC1.2a	Please complete the table	0	0		0	4
<b>Total denominator for this route</b>		<b>1</b>			<b>4</b>	

CC1.2 "Questions not answered" route						
CC1.2	Do you provide incentives for the management of climate change issues, including the attainment of targets?	0	1	No selection made: 0 points	0	0
CC1.2a	Please complete the table	0	1		0	4
<b>Total denominator for this route</b>		<b>0</b>			<b>4</b>	

## Strategy page one - risk management and business strategy

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	
<b>Risk management approach</b>							
<b>CC2.1 "Integrated multi-disciplinary risk management processes" or "specific climate change risk management process" routes.</b>							
CC2.1	Please select the option that best describes your risk management procedures with regard to climate change risks and opportunities	1	1	<b>Drop-down options:</b> a) Integrated into multi-disciplinary company wide risk management processes; b) A specific climate change risk management process.	0	0	
CC2.1a	Please provide further details on your risk management procedures with regard to climate change risks and opportunities		2	Selection or answer to cover: i) frequency of monitoring (in weeks/months/years) - <b>0.5 points</b> ii) to whom the results are reported - <b>0.5 points</b> iii) geographical areas considered - <b>0.5 points</b> iv) how far into the future are risks considered - <b>0.5 points</b>		3	Performance points will be awarded where: i) if monitoring is carried out annually or more frequently - <b>1 point</b> (this point can be awarded even if the first point has not been awarded.) ii) if results are reported to the Board - <b>1 point</b> (this point can be awarded even if the first point has not been awarded.) iii) if "3 to 6 years" or "> 6 years" options selected in the column 4 - <b>1 point</b>
CC2.1b	Please describe how your risk and opportunity identification processes are applied at both company and asset level		1	Disclosure points will be awarded for answering the question - <b>1 point</b>		1	Performance points will be awarded where: i) the risk assessment process covers company level - <b>0.5 points</b> ii) the risks assesment process covers asset level - <b>0.5 points</b>
CC2.1c	How do you prioritize the risks and opportunities identified?		1	Disclosure points will be awarded for answering the question - <b>1 point</b>		1	Performance points will be awarded where: i) details on determining priorities with regards climate change risks and opportunities are given - <b>1 point</b>
CC2.1d	Please explain why you do not have a process in place for assessing and managing risks and opportunities from climate change and whether you plan to introduce such a process in the future	0	0		0	0	
<b>Total denominator for this route</b>			<b>5</b>			<b>5</b>	

<b>CC2.1 "No documented processes" route</b>						
CC2.1	Please select the option that best describes your risk management procedures with regard to climate change risks and opportunities	1	1	<b>Drop-down option:</b> There are no documented processes for assessing and managing risk and opportunities from climate change	0	0
CC2.1a	Please provide further details on your risk management procedures with regard to climate change risks and opportunities	0	0		0	3
CC2.1b	Please describe how your risk and opportunity identification processes are applied at both company and asset level	0	0		0	1
CC2.1c	How do you prioritize the risks and opportunities identified?	0	0		0	1
CC2.1d	Please explain why you do not have a process in place for assessing and managing risks and opportunities from climate change and whether you plan to introduce such a process in the future		2	Selections made: i) main reason for not having a process - <b>1 point</b> ii) plans to introduce a process - <b>1 point</b>	0	0
<b>Total denominator for this route</b>			<b>3</b>		<b>0</b>	<b>5</b>

<b>CC2.1 "Questions not answered" route</b>						
CC2.1	Please select the option that best describes your risk management procedures with regard to climate change risks and opportunities	0	1	<b>No selection made: 0 points</b>	0	0
CC2.1a	Please provide further details	0	2		0	3
CC2.1b	Please describe how your risk and opportunity identification processes are applied at both company and asset level	0	1		0	1
CC2.1c	How do you prioritize the risks and opportunities identified?	0	1		0	1
CC2.1d	Please explain why you do not have a process in place for assessing and managing risks and opportunities from climate change and whether you plan to introduce such a process in the future	0	0		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>5</b>		<b>0</b>	<b>5</b>

## Business strategy

CC2.2 "Yes" route						
CC2.2	Is climate change integrated into your business strategy?	1	1	<b>Drop-down option:</b> Yes	0	0
CC2.2a	Please describe the process and outcomes		3	<p>Text answer to cover:</p> <p>i) how the strategy has been influenced (the internal process for collecting and reporting information to influence the strategy) - <b>0.5</b></p> <p>ii) What aspects of climate change have influenced the strategy, eg need for adaptation, regulatory changes, opportunities to develop green business <b>0.5</b></p> <p>iii) the most important components of the short term strategy that have been influenced by climate change (or if none, this is stated). Short term can mean current. - <b>0.5</b></p> <p>iv) the most important components of the long term strategy that have been influenced by climate change (or if there is none this is stated) <b>0.5</b></p> <p>v) how this is gaining the company strategic advantage over competitors - <b>0.5</b></p> <p>vi) what have been the most substantial business decisions made (or if none, this is stated) (both the business decision and the aspect of climate change that has influenced the business decision must be made clear) - <b>0.5</b></p> <p>For items iii) and iv), if dates are given but short and long term changes are not clearly identified, the scorer will award points if the dates are 10+ years apart.</p>		4
CC2.2b	Please explain why not	0	0		0	0
<b>Total denominator for this route</b>			<b>4</b>			<b>4</b>

<b>CC2.2 "No" route</b>						
CC2.2	Is climate change integrated into your business strategy?	1	1	<b>Drop-down option: No</b>	0	0
CC2.2a	Please describe the process and outcomes	0	0		0	4
CC2.2b	Please explain why not		3	Text answer to cover: i) a clear explanation of why climate change is not integrated into the business strategy - <b>1 point</b> ii) an explanation providing company specific information - <b>1 further point</b> iii) Whether the company expects climate change to be integrated into the strategy in the future - <b>1 point</b> (independent of i, ii)	0	0
<b>Total denominator for this route</b>			<b>4</b>		<b>0</b>	<b>4</b>

<b>CC2.2 "Questions not answered" route</b>						
CC2.2	Is climate change integrated into your business strategy?	0	1	<b>No selection made: 0 points</b>	0	0
CC2.2a	Please describe the process and outcomes	0	3		0	4
CC2.2b	Please explain why not	0	0		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>4</b>		<b>0</b>	<b>4</b>

## Strategy page two - engaging with policy makers

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	
<b>Engaging with policy makers</b>							
<b>CC2.3 "Direct engagement with policy makers" route</b>							
CC2.3	Do you engage in activities that could either directly or indirectly influence policy on climate change through any of the following? (tick all that apply) <ul style="list-style-type: none"> <li>• Direct engagement with policy makers</li> <li>• Trade associations</li> <li>• Funding research organizations</li> <li>• Other</li> <li>• No</li> </ul>		1	<b>Tick box selection(s):</b> "Direct engagement with policy makers" selection made - <b>1 point</b> , unless a company has selected multiple options including 'no', when <b>0 points</b> will be awarded.	0	0	
CC2.3a	On what issues have you been engaging directly with policy makers?		1	The focus of legislation and corporate position columns must all be completed to score any further points.  Text answer to cover: i) column "Details of engagement" - Description of how engagement - <b>0.5 points</b> ii) column "Proposed solution" - <b>0.5 points</b>	0	0	This question is not scored for performance.
CC2.3b	Are you on the Board of any trade associations or provide funding beyond membership?	0	0		0	0	
CC2.3c	Please enter the details of those trade associations that are likely to take a position on climate change legislation	0	0		0	0	
CC2.3d	Do you publically disclose a list of all the research organizations that you fund?	0	0		0	0	
CC2.3e	Do you fund any research organizations to produce or disseminate public work on climate change?	0	0		0	0	
CC2.3f	Please describe the work and how it aligns with your own strategy on climate change	0	0		0	0	
CC2.3g	Please provide details of the other engagement activities that you undertake	0	0		0	0	
CC2.3h	What processes do you have in place to ensure that all of your direct and indirect activities that influence policy are consistent with your overall climate change strategy?		1	This question may be presented, depending on the selection at CC2.3. Text answer to cover description of the processes in place to ensure that all engagement is consistent with the overall climate change strategy - <b>1 point.</b>	0	0	This question is not scored for performance.
CC2.3i	Please explain why you do not engage with policy makers	0	0		0	0	
<b>Total denominator for this route</b>			<b>3</b>			<b>0</b>	

CC2.3 "Trade association" route							
CC2.3	Do you engage in activities that could either directly or indirectly influence policy on climate change through any of the following? (tick all that apply) <ul style="list-style-type: none"> <li>• Direct engagement with policy makers</li> <li>• Trade associations</li> <li>• Funding research organizations</li> <li>• Other</li> <li>• No</li> </ul>		1	<b>Tick box selection(s):</b> "Trade associations" selection made - <b>1 point</b> , unless a company has selected multiple options including 'no', when <b>0 points</b> will be awarded.	0	0	
CC2.3a	On what issues have you been engaging directly with policy makers?	0	0		0	0	
CC2.3b	Are you on the Board of any trade associations or provide funding beyond membership?		1	This question may be presented, depending on the selection at CC2.3. Selection from drop down option made - 1 point.	0	0	This question is not scored for performance.
CC2.3c	Please enter the details of those trade associations that are likely to take a position on climate change legislation		1	This question may be presented, depending on the selection at CC2.3. Trade association's name and if position on climate change consistent with theirs must be provided to score any further points. Text answer to cover: i) explanation of the trade association's position - <b>0.5 points</b> ii) if and how attempting to influence the position - <b>0.5 points</b>	0	0	This question is not scored for performance.
CC2.3d	Do you publically disclose a list of all the research organizations that you fund?	0	0		0	0	
CC2.3e	Do you fund any research organizations to produce or disseminate public work on climate change?	0	0		0	0	
CC2.3f	Please describe the work and how it aligns with your own strategy on climate change	0	0		0	0	
CC2.3g	Please provide details of the other engagement activities that you undertake	0	0		0	0	
CC2.3h	What processes do you have in place to ensure that all of your direct and indirect activities that influence policy are consistent with your overall climate change strategy?		1	This question may be presented, depending on the selection at CC2.3. Text answer to cover description of the processes in place to ensure that all engagement is consistent with the overall climate change strategy - <b>1 point</b> .	0	0	This question is not scored for performance.
CC2.3i	Please explain why you do not engage with policy makers	0	0		0	0	
<b>Total denominator for this route</b>			<b>4</b>		<b>0</b>	<b>0</b>	



CC2.3 "Funding research organizations" route							
CC2.3	Do you engage in activities that could either directly or indirectly influence policy on climate change through any of the following? (tick all that apply) <ul style="list-style-type: none"> <li>• Direct engagement with policy makers</li> <li>• Trade associations</li> <li>• Funding research organizations</li> <li>• Other</li> <li>• No</li> </ul>		1	<b>Tick box selection(s):</b> "Funding research organizations" selection made - <b>1 point</b> , unless a company has selected multiple options including 'no', when <b>0 points</b> will be awarded.	0	0	
CC2.3a	On what issues have you been engaging directly with policy makers?	0	0		0	0	
CC2.3b	Are you on the Board of any trade associations or provide funding beyond membership?	0	0		0	0	
CC2.3c	Please enter the details of those trade associations that are likely to take a position on climate change legislation	0	0		0	0	
CC2.3d	Do you publically disclose a list of all the research organizations that you fund?		1	This question may be presented, depending on the selection at CC2.3. Selection from drop down option made - 1 point.	0	0	This question is not scored for performance.
CC2.3e	Do you fund any research organizations to produce or disseminate public work on climate change?		1	This question may be presented, depending on the selection at CC2.3. Selection from drop down option made - 1 point.	0	0	This question is not scored for performance.
CC2.3f	Please describe the work and how it aligns with your own strategy on climate change		1	This question may be presented, depending on the selection at CC2.3. Text answer to cover: i) description of the work - <b>0.5 points</b> ii) how it aligns with the company's strategy on climate change - <b>0.5 points</b>	0	0	This question is not scored for performance.
CC2.3g	Please provide details of the other engagement activities that you undertake	0	0		0	0	
CC2.3h	What processes do you have in place to ensure that all of your direct and indirect activities that influence policy are consistent with your overall climate change strategy?		1	This question may be presented, depending on the selection at CC2.3. Text answer to cover description of the processes in place to ensure that all engagement is consistent with the overall climate change strategy - <b>1 point</b> .	0	0	This question is not scored for performance.
CC2.3i	Please explain why you do not engage with policy makers	0	0		0	0	
<b>Total denominator for this route</b>			<b>5</b>			<b>0</b>	

CC2.3 "Other engagement" route								
CC2.3	Do you engage in activities that could either directly or indirectly influence policy on climate change through any of the following? (tick all that apply) <ul style="list-style-type: none"> <li>• Direct engagement with policy makers</li> <li>• Trade associations</li> <li>• Funding research organizations</li> <li>• Other</li> <li>• No</li> </ul>			1	Tick box selection(s): "Other" selection made - <b>1 point</b> , unless a company has selected multiple options including 'no', when <b>0 points</b> will be awarded.	0	0	
CC2.3a	On what issues have you been engaging directly with policy makers?	0	0			0	0	
CC2.3b	Are you on the Board of any trade associations or provide funding beyond membership?	0	0			0	0	
CC2.3c	Please enter the details of those trade associations that are likely to take a position on climate change legislation	0	0			0	0	
CC2.3d	Do you publically disclose a list of all the research organizations that you fund?	0	0			0	0	
CC2.3e	Do you fund any research organizations to produce or disseminate public work on climate change?	0	0			0	0	
CC2.3f	Please describe the work and how it aligns with your own strategy on climate change	0	0			0	0	
CC2.3g	Please provide details of the other engagement activities that you undertake			1	This question may be presented, depending on the selection at CC2.3. Text answer has to cover all: i) description of the method of engagement ii) topic of the engagement iii) nature of the engagement iv) actions advocated as part of engagement to score <b>1 point</b>	0	0	This question is not scored for performance.
CC2.3h	What processes do you have in place to ensure that all of your direct and indirect activities that influence policy are consistent with your overall climate change strategy?			1	This question may be presented, depending on the selection at CC2.3. Text answer to cover description of the processes in place to ensure that all engagement is consistent with the overall climate change strategy - <b>1 point</b> .	0	0	This question is not scored for performance.
CC2.3i	Please explain why you do not engage with policy makers	0	0			0	0	
<b>Total denominator for this route</b>				<b>3</b>			<b>0</b>	

CC2.3 "Multiple engagements" route							
CC2.3	Do you engage in activities that could either directly or indirectly influence policy on climate change through any of the following? (tick all that apply) <ul style="list-style-type: none"> <li>• Direct engagement with policy makers</li> <li>• Trade associations</li> <li>• Funding research organizations</li> <li>• Other</li> <li>• No</li> </ul>			1	<b>Tick box selection(s):</b> Multiple engagement selections made - <b>1 point</b> , unless a company has selected multiple options including 'no', when <b>0 points</b> will be awarded.	0	0

Companies that select multiple engagement options will be presented with all relevant sets of questions related to the selected engagement methods. All relevant questions will be scored and recorded and calculated together.

CC2.3 "No engagement" route							
CC2.3	Do you engage in activities that could either directly or indirectly influence policy on climate change through any of the following? (tick all that apply) <ul style="list-style-type: none"> <li>• Direct engagement with policy makers</li> <li>• Trade associations</li> <li>• Funding research organizations</li> <li>• Other</li> <li>• No</li> </ul>			1	<b>Tick box selection:</b> No  Selection made: <b>1 point</b> , unless multiple options including "no" have been selected, in which case <b>0 points</b> will be awarded.	0	0
CC2.3a	On what issues have you been engaging directly with policy makers?	0	0			0	0
CC2.3b	Are you on the Board of any trade associations or provide funding beyond membership?	0	0			0	0
CC2.3c	Please enter the details of those trade associations that are likely to take a position on climate change legislation	0	0			0	0
CC2.3d	Do you publically disclose a list of all the research organizations that you fund?	0	0			0	0
CC2.3e	Do you fund any research organizations to produce or disseminate public work on climate change?	0	0			0	0
CC2.3f	Please describe the work and how it aligns with your own strategy on climate change	0	0			0	0
CC2.3g	Please provide details of the other engagement activities that you undertake	0	0			0	0
CC2.3h	What processes do you have in place to ensure that all of your direct and indirect activities that influence policy are consistent with your overall climate change strategy?	0	0			0	0
CC2.3i	Please explain why you do not engage with policy makers			1	Text answer to cover: i) why the company does not pursue activities that have the potential to influence climate change policy - <b>1 point</b> .	0	0

**Total denominator for this route**

**2**

**0**

**0**

CC2.3 Question not answered route						
CC2.3	Do you engage in activities that could either directly or indirectly influence policy on climate change through any of the following? (tick all that apply) <ul style="list-style-type: none"> <li>• Direct engagement with policy makers</li> <li>• Trade associations</li> <li>• Funding research organizations</li> <li>• Other</li> <li>• No</li> </ul>	0	1	No selection made: 0 points	0	0
CC2.3a	On what issues have you been engaging directly with policy makers?	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3b	Are you on the Board of any trade associations or provide funding beyond membership?	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3c	Please enter the details of those trade associations that are likely to take a position on climate change legislation	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3d	Do you publically disclose a list of all the research organizations that you fund?	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3e	Do you fund any research organizations to produce or disseminate public work on climate change?	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3f	Please describe the work and how it aligns with your own strategy on climate change	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3g	Please provide details of the other engagement activities that you undertake	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3h	What processes do you have in place to ensure that all of your direct and indirect activities that influence policy are consistent with your overall climate change strategy?	0	1	This question will not be presented if no selection is made at CC2.3	0	0
CC2.3i	Please explain why you do not engage with policy makers	0	0	This question will not be presented if no selection is made at CC2.3	0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>9</b>		<b>0</b>	<b>0</b>

# Targets and Initiatives

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

## Targets

Where an organization has more than one target, targets will be scored across the entire set of questions that apply to that target (either the set of questions relating to an absolute target or the set relating to an intensity target). The score which has the most positive impact on the company's score will be recorded.

Targets which are set relative to a future "business as usual" (BAU) scenario are not eligible for points. To be eligible, targets must have a base year in or before the reporting year.

CC3.1 "Absolute target" route							
CC3.1	Did you have an emissions reduction target that was active (ongoing or reached completion) in the reporting year?	1	1	<b>Drop-down menu option:</b> Absolute target	0	0	
CC3.1a	Please provide details of your absolute target		2	The following columns must <b>all</b> be completed to score <b>1.5 points</b> : i) scope ii) % reduction from base year iii) base year iv) base year emissions v) target year If "% of emissions in scope" is given in the same row, an <b>extra 0.5 point</b> is scored.		2	If <b>1.5 or 2 points</b> scored for disclosure, <b>2 points</b> scored for performance.
CC3.1b	Please provide details of your intensity target	0	0		0	0	
CC3.1c	Please also indicate what change in absolute emissions this intensity target reflects	0	0		0	0	
CC3.1d	For all of your targets, please provide details on your progress against this target made in the reporting year		2	The following columns must <b>both</b> be completed to score <b>2 points</b> :  i) % complete (time) and  ii) % complete (emissions)  NOTE: The target under discussion must have scored <b>1.5 or 2 points</b> at CC3.1a. If not, it scores <b>0 points</b> for CC3.1d even if the columns are completed.		3	Performance points will be awarded: If "% complete (time)" is 100% and "% complete (emissions)" >= 100%, then this answer scores <b>3 points</b> . If "% complete (time)" is 100% and "% complete (emissions)" <100%, then this answer scores <b>0 points</b> . If "% complete (time)" is <100% and "% complete (emissions)" >= 100%, then this answer scores <b>3 points</b> . If "% complete (time)" is <100% and "% complete (emissions)" <100%, then this answer scores <b>3 points</b> . If <b>0 points</b> scored for disclosure for this target, then <b>0 points</b> is scored for performance.
CC3.1e	Please explain (i) why you do not have a target; and (ii) forecast how your emissions will change over the next five years	0	0		0	0	
<b>Total denominator for this route</b>			<b>5</b>		<b>5</b>		

CC3.1 "Intensity target" route						
CC3.1	Did you have an emissions reduction target that was active (ongoing or reached completion) in the reporting year?	1	1	<b>Drop-down menu option:</b> Intensity target	0	0
CC3.1a	Please provide details of your absolute target	0	0		0	0
CC3.1b	Please provide details of your intensity target		2	The following columns must <b>all</b> be completed to score <b>1.5 points</b> : i) scope ii) % reduction from base year iii) metric iv) base year v) normalized base year emissions vi) target year If "% of emissions in scope" is given in the same row, an extra <b>0.5 point</b> is scored.		2 If <b>1.5 or 2 points</b> scored for disclosure, <b>1 point</b> scored for performance.  Note: Max score on this question is 1/2. There are no situations where a company with an intensity target can score 2/2 for performance on this question.
CC3.1c	Please also indicate what change in absolute emissions this intensity target reflects		1	The target under discussion must have scored <b>1.5 or 2 points</b> for disclosure at 3.1b for this question to be scored <b>1 point</b> . Otherwise, score <b>0 point</b> .  Organizations must complete the relevant columns for the target to score <b>1 point</b> . This means if the target relates to Scope 1 & 2, then the columns relating to Scope 1 & 2 must be completed.  If not, answer scored <b>0 points</b> .		1 If <b>0 points</b> for disclosure have been allocated for 3.1c, <b>0 points</b> should be awarded for performance.  If <b>1.5 or 2</b> for disclosure has been scored at 3.1b and a decrease in the relevant scope from the intensity target is described at 3.1c - then <b>1</b> is scored. If a decrease in the relevant absolute emissions in scope is not described then <b>0</b> is scored.
CC3.1d	For all of your targets, Please provide details on your progress against this target made in the reporting year		1	The target under discussion must have scored <b>1.5 or 2 points</b> for disclosure at CC3.1b for this question to be scored <b>1 point</b> . Otherwise, score <b>0 point</b> .  The following columns must all be completed to score <b>1 point</b> :  i) % complete (time)  ii) % complete (emissions)		2 Performance points will be awarded: If "% complete (time)" is 100% and "% complete (emissions)" $\geq 100\%$ , then this answer scores <b>2 points</b> . If "% complete (time)" is 100% and "% complete (emissions)" $< 100\%$ , then this answer scores <b>0 points</b> . If "% complete (time)" is $< 100\%$ and "% complete (emissions)" $\geq 100\%$ , then this answer scores <b>2 points</b> . If "% complete (time)" is $< 100\%$ and "% complete (emissions)" $< 100\%$ , then this answer scores <b>2 points</b> . If <b>0 points</b> scored for disclosure for this target, then <b>0 points</b> is scored for performance.
CC3.1e	Please explain (i) why you do not have a target; and (ii) forecast how your emissions will change over the next five years	0	0		0	0

**Total denominator for this route**

**5**

**5**

CC3.1 "No" route						
CC3.1	Did you have an emissions reduction target that was active (on-going or reached completion) in the reporting year?	1	1	Drop-down menu option: No	0	0
CC3.1a	Please provide details of your absolute target	0	0		0	0
CC3.1b	Please provide details of your intensity target	0	0		0	2
CC3.1c	Please also indicate what change in absolute emissions this intensity target reflects	0	0		0	1
CC3.1d	For all of your targets, Please provide details on your progress against this target made in the reporting year	0	0		0	2
CC3.1e	Please explain (i) why you do not have a target; and (ii) forecast how your emissions will change over the next five years		3	Text answer to cover: i) explanation why not - <b>1 point</b> ii) forecast how your emissions will change over the next five years: qualitative - <b>1 point</b> ; <b>OR</b> quantitative e.g. a predicted increase expressed as a % or an emissions mass figure - <b>2 points</b>	0	0
<b>Total denominator for this route</b>		<b>4</b>			<b>0</b>	<b>5</b>

CC3.1 "Questions not answered" route						
CC3.1	Did you have an emissions reduction target that was active (on-going or reached completion) in the reporting year?	0	1	No selection made: 0 points	0	0
CC3.1a	Please provide details of your absolute target	0	0		0	0
CC3.1b	Please provide details of your intensity target	0	2		0	2
CC3.1c	Please also indicate what change in absolute emissions this intensity target reflects	0	1		0	1
CC3.1d	For all of your targets, Please provide details on your progress against this target made in the reporting year	0	1		0	2
CC3.1e	Please explain (i) why you do not have a target; and (ii) forecast how your emissions will change over the next five years	0	0		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>5</b>		<b>0</b>	<b>5</b>

CC3.1 "Absolute and intensity targets" route						
CC3.1	Did you have an emissions reduction target that was active (on-going or reached completion) in the reporting year?	1	1	Drop-down option: Absolute and intensity targets	0	0

Companies that select this drop-down option will be presented with both the set of questions related to absolute targets and the set related to intensity targets. In common with organizations disclosing more than one absolute target or more than one intensity target, they will have the scores recorded of their overall highest-scoring target. If this is an absolute target, the intensity target questions will be scored 0/0 and vice versa. If one target is the highest-scoring for disclosure and another is the highest-scoring for performance, the recorded scores will be based on the different targets.

## Avoided emissions

CC3.2 "Yes" route						
CC3.2	Does the use of your goods and/or services directly enable GHG emissions to be avoided by a third party?	1	1	Drop-down menu option: Yes	0	0
CC3.2a	Please provide details of how the use of your goods and/or services directly enable GHG emissions to be avoided by a third party (see guidance)		2	Any further points will be scored only where it is specified that the avoided emissions represent the third party's Scope 1 emissions, Scope 2 emissions, or both.  The text answer to cover: i) explanation on how the Scope 1 and/or 2 emissions are/were avoided by the third party - <b>0.5 points</b> ii) an estimate of the amount of the emissions that are/were avoided over the time (must include timescale over which emissions are avoided or baseline year) - <b>0.5 points</b> iii) methodology, assumptions, emission factors and GWPs (if figure given in CO2e) used for the estimations - <b>0.5 points</b> iv) whether considering originating CERs or ERUs within the framework of CDM or JI (UNFCCC) - <b>0.5 points</b>	0	0
<b>Total denominator for this route</b>			<b>3</b>		<b>0</b>	<b>0</b>

CC3.2 "No" route						
CC3.2	Does the use of your goods and/or services directly enable GHG emissions to be avoided by a third party?	1	1	Drop-down menu option: No	0	0
CC3.2a	Please provide details of how the use of your goods and/or services directly enable GHG emissions to be avoided by a third party (see guidance)	0	0		0	0
<b>Total denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>

CC3.2 "Questions not answered" route						
CC3.2	Does the use of your goods and/or services directly enable GHG emissions to be avoided by a third party?	0	1	No selection made: 0 points	0	0
CC3.2a	Please provide details of how the use of your goods and/or services directly enable GHG emissions to be avoided by a third party (see guidance)	0	2		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>3</b>		<b>0</b>	<b>0</b>



## Emissions Reduction Initiatives

CC3.3 "Yes" route						
CC3.3	Did you have emissions reduction initiatives that were active within the reporting year (this can include those in the planning and implementation phases)	1	1	<b>Drop-down option:</b> Yes	0	0
CC3.3a	Please identify the total number of projects at each stage of development, and for those in the implementation stages, the estimated CO2e savings		1	The "Number of projects" column must be completed to score <b>0.5 points</b> for this question. If no projects are in a particular stage of implementation, the company should state 0.  If "total estimated annual CO2e savings in metric tonnes CO2e" is given for rows marked * that are not 0, an extra <b>0.5 point</b> is scored.  It is acknowledged that companies may group initiatives for reporting purposes, so the numbers reported under implementation at CC3.3a may not exactly match the number at CC3.3b. However, if the responses to CC3.3a and CC3.3b are entirely inconsistent, scorers will award zero points for CC3.3a.	0	0
CC3.3b	For those initiatives implemented in the reporting year, please provide details in the table below		4.5	"Activity type" and "Description of activity" columns must be completed to score any disclosure points for this question.  Text answer to cover: i) description of activity covering: • nature of activity - <b>0.5 points</b> • scope type (1, 2 or 3) - <b>0.5 points</b> • voluntary/mandatory (in relation to external regulators) <b>0.5 points</b>  ii) estimated annual CO2e savings associated with the action - <b>1 point</b>  iii) annual monetary savings, investment required & payback period all covered - <b>1.5 points</b>  iv) Estimated lifetime of the initiative - <b>0.5 points</b>	6	"Activity type" and "Description of activity" columns must be completed.  i) Some initiatives described (ie. description at CC3.3b covers "nature of activity") - <b>2 points</b>  ii) actions being implemented which have a carbon saving attached - <b>2 additional points</b>  iii) actions which are in the same scope as their target (reported under CC3.1) - <b>2 additional points</b>
CC3.3c	What methods do you use to drive investment in emission reduction activities?		1	Selection must be made in column 1 "Method" for 1 point. If "Other" is selected, details must be given in column 2.	0	0
CC3.3d	If you do not have any emission reduction initiatives, please explain why not	0	0		0	0

7.5

6

CC3.3 "No" route						
CC3.3	Did you have emissions reduction initiatives that were active within the reporting year (this can include those in the planning and implementation phases)	1	1	<b>Drop-down option:</b> No	0	0
CC3.3a	Please identify the total number of projects at each stage of development, and for those in the implementation stages, the estimated CO2e savings	0	0		0	0
CC3.3b	Please provide details in the table below	0	0		0	6
CC3.3c	What methods do you use to drive investment in emission reduction activities?	0	0		0	0
CC3.3d	If you do not have any emission reduction initiatives, please explain why not		2	Text answer to cover: i) explanation given: <b>1 point</b> ii) explanation contains company-specific detail: <b>1 further point</b>	0	0
<b>Total denominator for this route</b>			<b>3</b>		<b>6</b>	

CC3.3 "Questions not answered" route						
CC3.3	Did you have emissions reduction initiatives that were active within the reporting year (this can include those in the planning and implementation phases)	0	1	<b>No selection made: 0 points</b>		0
CC3.3a	Please identify the total number of projects at each stage of development, and for those in the implementation stages, the estimated CO2e savings	0	1		0	0
CC3.3b	Please provide details in the table below	0	4.5		0	6
CC3.3c	What methods do you use to drive investment in emission reduction activities?	0	1		0	0
CC3.3d	If you do not have any emission reduction initiatives, please explain why not	0	0		0	0
<b>Total denominator for this route</b>			<b>7.5</b>		<b>6</b>	

# Communications

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

## Communications

CC4.1 "In mainstream financial reports (complete/ underway - previous year attached)" route									
CC4.1	Have you published information about your organization's response to climate change and GHG emissions performance for this reporting year in places other than in your CDP response? If so, please attach the publication(s)			3	<p><b>Drop-down menu options:</b></p> <p>a) In <b>mainstream financial reports</b>* (complete);</p> <p>b) In <b>mainstream financial reports</b>* (underway) – previous year attached</p> <p>Selection made of one of the above plus document attached (<b>not hyperlinked to an external website</b>), page/section reference given and attachment identified.</p> <p>* The term <b>mainstream financial reports</b> refers to annual mandatory financial reportings published to meet regulatory obligations. CDP adopts the Climate Change Reporting Framework (CCRF) definition of mainstream financial reportings. Please see CDP's guidance or the CCRF for further details.</p> <p>Scorers will confirm that a document is attached, and that it meets the description in terms of the reporting year and the nature of the document. If it is accepted, 3 disclosure points are scored.</p>			1	If <b>3 points</b> scored for disclosure, then <b>1 point</b> scored for performance.
<b>Total denominator for this route</b>				<b>3</b>				<b>1</b>	

CC4.1 "In mainstream financial reports (underway) – this is our first year" route									
CC4.1	Have you published information about your organization's response to climate change and GHG emissions performance for this reporting year in places other than in your CDP response? If so, please attach the publication(s)	1		3	<p><b>Drop-down menu option:</b></p> <p>In mainstream financial reports (underway) - this is our first year</p> <p>Selection made of the above. The other two columns will not be applicable.</p>	0		1	
<b>Total denominator for this route</b>		<b>1</b>		<b>3</b>		<b>0</b>		<b>1</b>	

CC4.1 "In other types of publications (complete/underway - previous year attached)" route							
CC4.1	Have you published information about your organization's response to climate change and GHG emissions performance for this reporting year in places other than in your CDP response? If so, please attach the publication(s)		3	<b>Drop-down menu options:</b> a) In other regulatory filings (complete); b) In other regulatory filings (underway) - previous year attached; c) In voluntary communications (complete); d) In voluntary communications (underway) - previous year attached.  Selection made of one of the above plus document attached ( <b>not hyperlinked to an external website</b> ), page/section reference given and attachment identified.  Scorers will confirm that a document is attached, that it meets the description in terms of the reporting year and the nature of the document. If it is accepted, 3 disclosure points are scored.		1	If <b>3 points</b> scored for disclosure, then 0.5 <b>point</b> scored for performance.
<b>Total denominator for this route</b>			<b>3</b>			<b>1</b>	

CC4.1 "In other types of publications - this is our first year" route							
CC4.1	Have you published information about your organization's response to climate change and GHG emissions performance for this reporting year in places other than in your CDP response? If so, please attach the publication(s)	1	3	<b>Drop-down menu options:</b> a) In other regulatory filings (underway) - this is our first year b) In voluntary communications (underway) - this is our first year  Selection made of one of the above. The other two columns will not be applicable.	0	1	
<b>Total denominator for this route</b>		<b>1</b>	<b>3</b>		<b>0</b>	<b>1</b>	

CC4.1 "No" route							
CC4.1	Have you published information about your organization's response to climate change and GHG emissions performance for this reporting year in places other than in your CDP response? If so, please attach the publication(s)	1	1	<b>Drop-down menu option: No</b>	0	1	
<b>Total denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>1</b>	

CC4.1 "Question not answered" route							
CC4.1	Have you published information about your organization's response to climate change and GHG emissions performance for this reporting year in places other than in your CDP response? If so, please attach the publication(s)	0	3	<b>No selection made: 0 points</b>	0	1	
<b>Total denominator for this route</b>		<b>0</b>	<b>3</b>		<b>0</b>	<b>1</b>	

# Climate Change Risks

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

## Regulatory/Physical/Other risks

The scoring methodology is the same for questions relating to regulatory, physical and other climate related risks. Therefore the scoring methodology is presented only once in this document. However, companies should respond to each type of risk individually.

The question numbers are relevant to the following types of risk:

CC5.1a, CC5.1d - Regulatory risks

CC5.1b, CC5.1e - Physical risks

CC5.1c, CC5.1f - Other risks

"Risks driven by changes in regulation, changes in physical parameters or other climate related developments" route							
CC5.1	Have you identified any climate change risks that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	"Risks driven by changes in regulation" / "Risks driven by changes in physical climate parameters" / "Risks driven by changes in other climate-related developments" option selected	0	0	
CC5.1a, b, c	Please describe your risks driven by changes in regulation / in physical climate parameters / other climate-related developments		9	<p>"Risk driver" column must be completed in order to score for subsequent columns. Potential impact, timeframe, Direct/Indirect, Likelihood and Magnitude of impact columns must be completed to score <b>2 points</b>. Text answer to cover</p> <p>i) Description:</p> <ul style="list-style-type: none"> <li>• A clear description of the risk - <b>1 point</b></li> <li>• How this risk could affect/is affecting the responding company specifically - <b>1 further point</b></li> </ul> <p>ii) Potential financial implications:</p> <ul style="list-style-type: none"> <li>• Numerical financial description (figure, open or closed range, % relative to another figure. This description should indicate the scale and direction of the implication) - <b>2 points</b></li> <li>• Other description given (should indicate the scale and direction of the implication). - <b>1 points</b></li> <li>• No description given - <b>0 points</b></li> </ul> <p>iii) Methods used to manage risk:</p> <ul style="list-style-type: none"> <li>• The answer contains a clear description of the methods used to manage the risk as well as specific activities, projects or products/services which are aiming to manage or managing this risk - <b>2 points</b></li> <li>• The answer contains a clear description of the methods used to manage the risk (no description of specific activities, projects or products/services) - <b>1 point</b></li> </ul> <p>iv) Costs provided for managing the risk - <b>1 point</b></p> <p>To score maximum points, all data-points should be supplied for one risk.</p>		1	<p>If the actions are being implemented, 1 point.</p> <p>Actions in the planning stage will score 0 points. If a company's method to manage a risk is solely a monitoring approach, then they will score 0 points.</p>
CC5.1d, e, f	Please explain why you do not consider your company to be exposed to risks driven by changes in regulation that have the potential to generate a substantive change in your business operations, revenue or expenditure	0	0		0	0	

Total denominator for this route

9

1

<b>"No risks driven by changes in regulation / physical climate parameters / other climate-related developments" route AND full performance points achieved in CC2.1a</b>						
CC5.1	Have you identified any climate change risks that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Risks driven by changes in regulation" / "Risks driven by changes in physical climate parameters" / "Risks driven by changes in other climate-related developments" AND full performance points scored in CC2.1</b>	0	0
CC5.1a, b, c	Please describe your risks driven by changes in regulation / in physical climate parameters / other climate-related developments	0	0		0	0
CC5.1d, e, f	Please explain why you do not consider your company to be exposed to risks driven by changes in regulation / in physical climate parameters / other climate-related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure		2	<p>The text answer to cover:</p> <p>i) explanation for why risks in this category are not relevant to the company or why they are not considered substantive:</p> <ul style="list-style-type: none"> <li>• Clear explanation given - <b>1 point</b></li> <li>• An answer containing company specific information, or sector specific information if the company states it is typical of the sector - <b>1 further point</b></li> </ul> <p>When responding to this question, companies should be aware that it refers to inherent risk rather than residual risk. Inherent Risk is the potential impact of a risk before any actions to mitigate the risk have been undertaken. If companies consider "Residual risk", i.e. assess the potential impact of the risk after actions to mitigate the risk have been undertaken they should select 'yes' at CC5.1 and explain their actions and reasoning using the 'yes' route.</p>	0	0
<b>Total denominator for this route</b>			<b>2</b>		<b>0</b>	<b>0</b>

<b>"No risks driven by changes in regulation, changes in physical parameters or other climate related developments" AND "CC2.1 left blank" route</b>						
CC5.1	Have you identified any climate change risks that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Risks driven by changes in regulation / changes in physical parameters / other climate related developments" AND CC2.1 has been left blank</b>	0	0
CC5.1a, b, c	Please describe your risks driven by changes in regulation / in physical climate parameters / other climate-related developments	0	0		0	1
CC5.1d, e, f	Please explain why you do not consider your company to be exposed to risks driven by changes in regulation / in physical climate parameters / other climate-related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure		9	<p>The text answer to cover:</p> <p>i) explanation for why risks in this category are not relevant to the company or why they are not considered substantive:</p> <ul style="list-style-type: none"> <li>• Clear explanation given - <b>1 point</b></li> <li>• An answer containing company specific information, or sector specific information if the company states it is typical of the sector - <b>1 further point</b></li> </ul> <p><b>Please note that 2/9 are the maximum points that can be achieved in this question if CC2.1 has been left blank where no selection is made of "Risks driven by changes in regulation / changes in physical parameters / other climate related developments"</b></p>	0	0
<b>Total denominator for this route</b>			<b>9</b>		<b>0</b>	<b>1</b>

<b>"No risks driven by changes in regulation, changes in physical parameters or other climate related developments" route AND "No documented process" selected in QCC2.1 or not full performance points achieved in CC2.1a</b>							
CC5.1	Have you identified any climate change risks that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Risks driven by changes in regulation / changes in physical parameters / other climate related developments" AND "No documented process" selected in CC2.1 or not full performance points achieved in CC2.1a</b>	0	0	
CC5.1a, b, c	Please describe your risks driven by changes in regulation / in physical climate parameters / other climate-related developments	0	0		0	1	
CC5.1d, e, f	Please explain why you do not consider your company to be exposed to risks driven by changes in regulation / in physical climate parameters / other climate-related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure		2	The text answer to cover:  i) explanation for why risks in this category are not relevant to the company or why they are not considered substantive: <ul style="list-style-type: none"> <li>• Clear explanation given - <b>1 point</b></li> <li>• An answer containing company specific information, or sector specific information if the company states it is typical of the sector - <b>1 further point</b></li> </ul>	0	0	
<b>Total denominator for this route</b>			<b>2</b>		<b>0</b>	<b>1</b>	

<b>"Questions not answered" route</b>							
CC5.1	Have you identified any climate change risks (current or future) that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Risks driven by changes in regulation" / "Risks driven by changes in physical climate parameters" / "Risks driven by changes in other climate-related developments"</b>	0	0	
CC5.1a, b, c	Please describe your risks driven by changes in regulation / in physical climate parameters / other climate-related developments	0	9		0	1	
CC5.1d, e, f	Please explain why you do not consider your company to be exposed to risks driven by changes in regulation / in physical climate parameters / other climate-related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure	0	0	Company has left this field blank.	0	0	
<b>Total denominator for this route</b>		<b>0</b>	<b>9</b>		<b>0</b>	<b>1</b>	

# Climate Change Opportunities

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

## Regulatory/Physical/Other opportunities

The scoring methodology is the same for questions relating to regulatory, physical and other climate related opportunities. Therefore the scoring methodology is presented only once in this document. However, companies should respond to each type of opportunity individually.

The question numbers are relevant to the following types of opportunities:

CC6.1a, CC6.1d - Regulatory opportunities

CC6.1b, CC6.1e - Physical opportunities

CC6.1c, CC6.1f - Other opportunities

"Opportunities driven by changes in regulation, changes in physical parameters or other climate related developments" route							
CC6.1	Have you identified any climate change opportunities that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	"Opportunities driven by changes in regulation" / "Opportunities driven by changes in physical parameters" / "Opportunities driven by other climate related developments" option selected	0	0	
CC6.1a, b and c	Please describe your opportunities that are driven by changes in regulation / changes in physical parameters / other climate related developments"		9	<p>"Opportunity driver" column must be completed in order to score for subsequent columns. Potential impact, timeframe, Direct/Indirect, Likelihood and Magnitude of impact columns must be completed to score <b>2 points</b>.</p> <p>Text answer to cover</p> <p>i) Description:</p> <ul style="list-style-type: none"> <li>• A clear description of the opportunity - <b>1 point</b></li> <li>• How this opportunity could affect/is affecting the responding company specifically - <b>1 further point</b></li> </ul> <p>ii) Potential financial implications:</p> <ul style="list-style-type: none"> <li>• Numerical financial description (figure, open or closed range, % relative to another figure. This description should indicate the scale and direction of the implication) - <b>2 points</b></li> <li>• Other description given (should indicate the scale and direction of the implication). - <b>1 points</b></li> <li>• No description given - <b>0 points</b></li> </ul> <p>iii) Methods used to manage opportunity:</p> <ul style="list-style-type: none"> <li>• The answer contains a clear description of the methods used to manage the opportunity as well as specific activities, projects or products/services which are aiming to manage or managing this opportunity - <b>2 points</b></li> <li>• The answer contains a clear description of the methods used to manage the opportunity (no description of specific activities, projects or products/services) - <b>1 point</b></li> </ul> <p>iv) Costs provided for managing the opportunity - <b>1 point</b></p> <p>To score maximum points, all data-points should be supplied for one opportunity.</p>	0	1	<p>If the actions are being implemented, 1 point.</p> <p>Actions in the planning stage will score 0 points. If a company's method to manage an opportunity is solely a monitoring approach, then they will score 0 points.</p>
CC6.1d, e, f	Please explain why you do not consider your company to be exposed to opportunities driven by changes in regulation / changes in physical parameters / other climate related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure	0	0		0	0	

Total denominator for this route

9

1



<b>"No opportunities driven by changes in regulation, changes in physical parameters or other climate related developments" route AND full performance points achieved in CC2.1a</b>							
CC6.1	Have you identified any climate change opportunities that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Opportunities driven by changes in regulation / changes in physical parameters / other climate related developments" AND full performance points scored in CC2.1</b>	0	0	
CC6.1a, b, c	Please describe your opportunities that are driven by changes in regulation / changes in physical parameters / other climate related developments	0	0		0	0	
CC6.1d, e, f	Please explain why you do not consider your company to be exposed to opportunities driven by changes in regulation / changes in physical parameters / other climate related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure		2	The text answer to cover:  i) explanation for why opportunities in this category are not relevant to the company or why they are not considered substantive: <ul style="list-style-type: none"> <li>• Clear explanation given - <b>1 point</b></li> <li>• An answer containing company specific information, or sector specific information if the company states it is typical of the sector - <b>1 further point</b></li> </ul>	0	0	
<b>Total denominator for this route</b>			<b>2</b>		<b>0</b>	<b>0</b>	

<b>"No opportunities driven by changes in regulation, changes in physical parameters or other climate related developments" AND "CC2.1 left blank" route</b>							
CC6.1	Have you identified any climate change opportunities that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Opportunities driven by changes in regulation / changes in physical parameters / other climate related developments" AND CC2.1 has been left blank</b>	0	0	
CC6.1a, b, c	Please describe your opportunities that are driven by changes in regulation / changes in physical parameters / other climate related developments	0	0		0	1	
CC6.1d, e, f	Please explain why you do not consider your company to be exposed to opportunities driven by changes in regulation / changes in physical parameters / other climate related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure		9	The text answer to cover:  i) explanation for why opportunities in this category are not relevant to the company or why they are not considered substantive: <ul style="list-style-type: none"> <li>• Clear explanation given - <b>1 point</b></li> <li>• An answer containing company specific information, or sector specific information if the company states it is typical of the sector - <b>1 further point</b></li> </ul> <b>Please note that 2/9 are the maximum points that can be achieved in this question if CC2.1 has been left blank where no selection is made of "Opportunities driven by changes in regulation / changes in physical parameters / other climate related developments"</b>	0	0	
<b>Total denominator for this route</b>			<b>9</b>		<b>0</b>	<b>1</b>	

<b>"No opportunities driven by changes in regulation, changes in physical parameters or other climate related developments" route AND "No documented process" selected in CC2.1 or not full performance points achieved in CC2.1a</b>							
CC6.1	Have you identified any climate change opportunities that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Opportunities driven by changes in regulation / changes in physical parameters / other climate related developments" AND "No documented process" selected in CC2.1 or not full performance points achieved in CC2.1a</b>	0	0	
CC6.1a, b, c	Please describe your opportunities that are driven by changes in regulation / changes in physical parameters / other climate related developments	0	0		0	1	
CC6.1d, e, f	Please explain why you do not consider your company to be exposed to opportunities driven by changes in regulation / changes in physical parameters / other climate related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure		2	The text answer to cover:  i) explanation for why opportunities in this category are not relevant to the company or why they are not considered substantive: <ul style="list-style-type: none"> <li>• Clear explanation given - <b>1 point</b></li> <li>• An answer containing company specific information, or sector specific information if the company states it is typical of the sector - <b>1 further point</b></li> </ul>	0	0	
<b>Total denominator for this route</b>			<b>2</b>		<b>0</b>	<b>1</b>	

<b>"Questions not answered" route</b>							
CC6.1	Have you identified any climate change opportunities that have the potential to generate a substantive change in your business operations, revenue or expenditure?	0	0	<b>No selection made of "Opportunities driven by changes in regulation / changes in physical parameters / other climate related developments"</b>	0	0	
CC6.1a, b, c	Please describe your opportunities that are driven by changes in regulation / changes in physical parameters / other climate related developments	0	9		0	1	
CC6.1d, e, f	Please explain why you do not consider your company to be exposed to opportunities driven by changes in regulation / changes in physical parameters / other climate related developments that have the potential to generate a substantive change in your business operations, revenue or expenditure	0	0	Company has left this field blank.	0	0	
<b>Total denominator for this route</b>		<b>0</b>	<b>9</b>		<b>0</b>	<b>1</b>	

## Emissions Methodology

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score	
		Numerator	Denominator		Numerator	Denominator

### Base year

CC7.1	Please provide your base year and base year emissions (Scopes 1 & 2)			2	Disclosure points will be awarded where: i) base year and S1 emissions given - <b>1 point</b> ii) base year and S2 emissions given - <b>1 point</b>	0	0
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**Total denominator for this question**

**2**

### Methodology

CC7.2 "Methodology selected from list" route							
CC7.2	Please give the name of the standard, protocol or methodology you have used to collect activity data and calculate Scope 1 and Scope 2 emissions	1	1		<b>Drop-down menu:</b> one option selected, or if 'other' selected, details are provided of either a published methodology, an in-house methodology or a combination of in-house and published methodologies.	0	0
CC7.2a	If you have selected "Other" in CC7.2 Please provide details of the standard, protocol or methodology you have used to collect activity data and calculate Scope 1 and Scope 2 emissions	0	0		This question will be presented if "other" is selected at CC7.2.	0	0

**Total denominator for this route**

**1**

**1**

**0**

**0**

CC7.2 "Questions not answered" route							
CC7.2	Please give the name of the standard, protocol or methodology you have used to collect activity data and calculate Scope 1 and Scope 2 emissions	0	1		<b>No selection made: 0 points</b>	0	0
CC7.2a	If you have selected "Other" in CC7.2 Please provide details of the standard, protocol or methodology you have used to collect activity data and calculate Scope 1 and Scope 2 emissions	0	0			0	0

**Total denominator for this route**

**0**

**1**

**0**

**0**

CC7.3	Please give the source for the global warming potentials you have used	0		0	This question is not scored.	0	0
CC7.4	Please give the emissions factors you have applied and their origin; alternatively, please attach an Excel spreadsheet with this data at the bottom of this page	0		0	This question is not scored.	0	0

## Emissions data: Boundary, Scope 1 & 2 emissions, exclusions and accuracy

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

### Boundary and Scope 1 & Scope 2 emissions

#### CC8.1 "Operational control/financial control/ equity share/other" route

CC8.1	Please select the boundary you are using for your Scope 1 and 2 greenhouse gas inventory	1	1	<b>Drop-down options:</b> a) financial control; b) operational control; c) equity share; d) "Other" selected from the Drop-down list. If "Other" is selected, an alternative reporting boundary should be described.	0	0	
CC8.2	Please provide your gross global Scope 1 emissions figures in metric tonnes CO2e		8	Figure provided	0	0	
CC8.3	Please provide your gross global Scope 2 emissions figures in metric tonnes CO2e		8	Figure provided	0	0	
<b>Total denominator for this route</b>			<b>17</b>		<b>0</b>	<b>0</b>	

#### CC8.1 "Questions not answered" route

CC8.1	Please select the boundary you are using for your Scope 1 and 2 greenhouse gas inventory	0	1	<b>No selection made: 0 points</b>	0	0	
CC8.2	Please provide your gross global Scope 1 emissions figures in metric tonnes CO2e	0	8	Figure provided	0	0	
CC8.3	Please provide your gross global Scope 2 emissions figures in metric tonnes CO2e	0	8	Figure provided	0	0	
<b>Total denominator for this route</b>		<b>0</b>	<b>17</b>		<b>0</b>	<b>0</b>	

## Exclusions

CC8.4 "Yes" route						
CC8.4	Are there any sources (e.g. facilities, specific GHGs, activities, geographies etc.) of Scope 1 and Scope 2 emissions that are within your selected reporting boundary which are not included in your disclosure?	1	1	Drop-down option: Yes	0	0
CC8.4a	Please provide details of the sources of Scope 1 and Scope 2 emissions that are within your selected reporting boundary which are not included in your disclosure		3	Text answer to cover: i) Column 1 (source) completed - <b>1 point</b>  ii) Columns 2 & 3 (the relevance of Scope 1 and/or 2 emissions from the source) completed - <b>1 point</b>  ii) Column 4 ("explanation") completed - <b>1 point</b>	0	0
<b>Total denominator for this route</b>			<b>4</b>		<b>0</b>	<b>0</b>

CC8.4 "No" route						
CC8.4	Are there any sources (e.g. facilities, specific GHGs, activities, geographies etc.) of Scope 1 and Scope 2 emissions that are within your selected reporting boundary which are not included in your disclosure?	1	1	Drop-down option: No	0	0
CC8.4a	Please provide details of the sources of Scope 1 and Scope 2 emissions that are within your selected reporting boundary which are not included in your disclosure	0	0		0	0
<b>Total denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>

CC8.4 "Questions not answered" route						
CC8.4	Are there any sources (e.g. facilities, specific GHGs, activities, geographies etc.) of Scope 1 and Scope 2 emissions that are within your selected reporting boundary which are not included in your disclosure?	0	1	No selection made: <b>0 points</b>	0	0
CC8.4a	Please provide details of the sources of Scope 1 and Scope 2 emissions that are within your selected reporting boundary which are not included in your disclosure	0	3		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>4</b>		<b>0</b>	<b>0</b>

## Data accuracy

CC8.5	Please estimate the level of uncertainty of the total gross global Scope 1 and 2 emissions figures that you have supplied and specify the sources of uncertainty in your data gathering, handling and calculations.		<p>4 <b>Scope 1:</b>  i) "Scope 1 emissions uncertainty range" given - <b>0.5 points</b>  ii) "Scope 1 emissions main sources of uncertainty" given - <b>0.5 points</b>  Scope 1 emissions explanation (text answer) - <b>1 points</b></p> <p><b>Scope 2:</b>  iii) "Scope 2 emissions uncertainty range" given - <b>0.5 points</b>  iv) "Scope 2 emissions main sources of uncertainty " given - <b>0.5 points</b>  Scope 2 emissions explanation (text answer) - <b>1 points</b></p>	0	0	
			4	0	0	

## Verification or assurance of Scope 1 emissions

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

### External verification or assurance

Please check CDP's verification requirements at: <https://www.cdp.net/verification>

If your verification/assurance statement contains confidential information, it is sufficient to attach a letter from your verifier/assurer covering the minimum details required by the scoring methodology. CDP is also defining a verification template which will be available on our website.

CDP requires third party verification. Statements will be rejected if it is clear that they relate to an internal audit or verification procedure.

A list of accepted verification/assurance standards for 2014 can be found on CDP's website. Please note that "agreed upon procedures", "pre-assurance" or draft assurance are not accepted as verification under the scoring methodology. A document will be regarded as final if it has either a signature from the verification practitioner or body, or is on letterheaded paper from the verification body.

CC8.6 "Third party verification or assurance complete" route							
CC8.6	Please indicate the verification/assurance status that applies to your reported Scope 1 emissions	1	1	<b>Drop-down option:</b> Third party verification or assurance complete	0	0	
CC8.6a	Please provide further details of the verification/assurance undertaken for your Scope 1 emissions, and attach the relevant statements			<p>3 The following columns must all be completed to score <b>2 points</b>:</p> <p>i) type of verification or assurance                      ii) page/section reference                      iii) relevant standard                      iv) proportion of reported Scope 1 emissions verified (%)</p> <p>For additional point:                      v) statement attached in column 2 - <b>1 point</b></p>			<p>3.5 If <b>3 points</b> scored for disclosure, then <b>0.5 points scored</b> for performance.                      Attachment will be reviewed only as part of the performance scoring (if the statement is within a bigger document, e.g. CSR report, the document will still be checked). <b>Documents hyperlinked to external websites will not be scored.</b></p> <p><b>The following criteria all must be met</b> to score 3.5 performance points:                      i) the statement clearly relates to GHG emissions, or make reference to other information attached to this section of the response which confirms that the subject of the assurance engagement included GHG emissions                      ii) it relates to the relevant scope                      iii) it relates to the correct reporting year                      iv) it states the verification standard used, and this is one accepted by CDP                      v) the document contains a verification opinion or finding</p>
CC8.6b	Please provide further details of the regulatory regime to which you are complying that specifies the use of Continuous Emissions Monitoring Systems (CEMS)	0	0		0	0	
<b>Total denominator for this route</b>		<b>4</b>			<b>3.5</b>		

CC8.6 "Third party verification or assurance underway for the reporting year but not yet complete - last year's statement attached", "previous statement of biennial process attached" or "previous statement of triennial process attached " route						
CC8.6	Please indicate the verification/assurance status that applies to your reported Scope 1 emissions	1	1	<b>Drop-down options:</b> a) Third party verification or assurance underway but not yet complete - last year's statement attached; b) Third party verification or assurance underway but not yet complete - previous statement of biennial process attached; c) Third party verification or assurance underway but not yet complete - previous statement of triennial process attached.	0	0
CC8.6a	Please provide further details of the verification/assurance undertaken for your Scope 1 emissions, and attach the relevant statements		3	The following columns must all be completed to score <b>2 points</b> :  i) type of verification or assurance ii) page/section reference iii) relevant standard iv) proportion of reported Scope 1 emissions verified (%)  For additional point: v) statement attached in column 2 - <b>1 point</b>		3.5
						<b>If 3 points</b> scored for disclosure, then <b>0.5 points</b> scored for performance.  Attachment will be reviewed only as part of the performance scoring (if the statement is within a bigger document, e.g. CSR report, the document will still be checked). <b>Documents hyperlinked to external websites will not be scored.</b>  <b>The following criteria all must be met to score 3.5 performance points:</b> i) the statement clearly relates to GHG emissions, or make reference to other information attached to this section of the response which confirms that the subject of the assurance engagement included GHG emissions ii) it relates to the relevant scope iii) it relates to the appropriate reporting year: - it relates to the twelve month period prior to the current reporting year where "last year's statement attached" selected in QCC8.6 - it relates to 12 month period 2 years prior to the current reporting year where "previous statement of biennial process attached" selected in QCC8.6 - it relates to 12 month period 3 years prior to the current reporting year where "previous statement of triennial process attached" selected in QCC8.6 iv) it states the verification standard used, and this is one accepted by CDP v) the document contains a verification opinion or finding
CC8.6b	Please provide further details of the regulatory regime to which you are complying that specifies the use of Continuous Emissions Monitoring Systems (CEMS)	0	0		0	0
<b>Total denominator for this route</b>			<b>4</b>			<b>3.5</b>



CC8.6 "Third party verification or assurance underway but not yet complete - first year it has taken place" route							
CC8.6	Please indicate the verification/assurance status that applies to your reported Scope 1 emissions	1	1	<b>Drop-down options:</b> Third party verification or assurance underway but not yet complete - first year it has taken place	0	0	
CC8.6a	Please provide further details of the verification/assurance undertaken for your Scope 1 emissions, and attach the relevant statements		3	<p>The following columns must all be completed to score 1 point:</p> <p>i) type of verification or assurance</p> <p>ii) relevant standard</p> <p>iii) proportion of reported Scope 1 emissions verified (%)</p> <p>Companies should answer according to the % of emissions in the current reporting year that is being verified/assured.</p> <p>Note: <b>1 point</b> is the maximum possible score if verification/assurance is underway for the first year - as companies will not be able to attach a statement.</p>		3.5	<p>If <b>1 point</b> scored for disclosure then <b>1 point</b> scored for performance. Otherwise, <b>0 points</b>.</p> <p>Note: <b>1 point</b> is the maximum possible score if verification/assurance is underway for the first year - as companies will not be able to attach a statement.</p>
CC8.6b	Please provide further details of the regulatory regime to which you are complying that specifies the use of Continuous Emissions Monitoring Systems (CEMS)	0	0		0	0	
<b>Total denominator for this route</b>			<b>4</b>			<b>3.5</b>	

CC8.6 "No third party verification or assurance – regulatory CEMS required" route						
CC8.6	Please indicate the verification/assurance status that applies to your reported Scope 1 emissions	1	1	<b>Drop-down options:</b> No third party verification or assurance – regulatory CEMS required	0	0
CC8.6a	Please provide further details of the verification/assurance undertaken for your Scope 1 emissions, and attach the relevant statements	0	0		0	0
CC8.6b	Please provide further details of the regulatory regime to which you are complying that specifies the use of Continuous Emissions Monitoring Systems (CEMS)		3	<p>The following columns must <b>all</b> be completed to score <b>2 points</b>:</p> <ul style="list-style-type: none"> <li>i) regulation</li> <li>ii) % of emissions covered by the system</li> <li>iii) compliance period</li> </ul> <p>For additional point:</p> <ul style="list-style-type: none"> <li>iv) attachment attached in the table - <b>1 point</b></li> </ul> <p>Disclosure points will not be awarded if the regulatory regime does not require CEMS (regardless of whether it allows CEMS) or if the data collection by CEMS has been done outside of a regulatory regime. If the regime requires a further level of third party verification, this should be reported under question CC8.6a, so no points will be awarded for CC8.6b where this is the case.</p>		3.5
<b>Total denominator for this route</b>			<b>4</b>			<b>3.5</b>

If **3 points** scored for disclosure, then **0.5 points** scored for performance.

Relevant evidence attached will be checked only as part of the performance scoring. (If the statement is within a bigger document, e.g. CSR report, the document will still be checked). **Documents hyperlinked to external websites will not be scored.**

**3.5 points** awarded if all of the following criteria are met:

- i) that the date of data submission overlaps with the reporting period
- ii) the regulation under which the CEMS data has been submitted
- iii) evidence of acceptance of the data by the regulatory authority
- iv) the data submitted includes GHG emissions

Performance points will not be awarded if the regulatory regime does not require CEMS (regardless of whether it allows CEMS) or if the data collection by CEMS has been done outside of a regulatory regime. If the regime requires a further level of third party verification, this should be reported under question CC8.6a, so no points will be awarded for CC8.6b where this is the case.

CC8.6 "No third party verification or assurance", "Biennial process in place but no third party verification or assurance of reported emissions" or "Triennial process in place but no third party verification or assurance of reported emissions" route						
CC8.6	Please indicate the verification/assurance status that applies to your reported Scope 1 emissions	1	1	<b>Drop-down option:</b> a) Not verified or assured, b) Biennial process in place but no third party verification or assurance of reported emissions, or c) Triennial process in place but no third party verification or assurance of reported emissions	0	0
CC8.6a	Please provide further details of the verification/assurance undertaken for your Scope 1 emissions, and attach the relevant statements	0	3		0	3.5
CC8.6b	Please provide further details of the regulatory regime to which you are complying that specifies the use of Continuous Emissions Monitoring Systems (CEMS)	0	0		0	0
<b>Total denominator for this route</b>		<b>1</b>	<b>4</b>		<b>0</b>	<b>3.5</b>

CC8.6 "No emissions data provided" route						
CC8.6	Please indicate the verification/assurance status that applies to your reported Scope 1 emissions	1	1	<b>Drop-down menu option:</b> No emissions data provided	0	0
CC8.6a	Please provide further details of the verification/assurance undertaken for your Scope 1 emissions, and attach the relevant statements	0	3		0	3.5
CC8.6b	Please provide further details of the regulatory regime to which you are complying that specifies the use of Continuous Emissions Monitoring Systems (CEMS)	0	0		0	0
<b>Total denominator for this route</b>		<b>1</b>	<b>4</b>		<b>0</b>	<b>3.5</b>

CC8.6 "Questions not answered" route						
CC8.6	Please indicate the verification/assurance status that applies to your reported Scope 1 emissions	0	1	<b>No selection made: 0 points</b>	0	0
CC8.6a	Please provide further details of the verification/assurance undertaken for your Scope 1 emissions, and attach the relevant statements	0	3		0	3.5
CC8.6b	Please provide further details of the regulatory regime to which you are complying that specifies the use of Continuous Emissions Monitoring Systems (CEMS)	0	0		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>4</b>		<b>0</b>	<b>3.5</b>

## Verification or assurance of Scope 2 emissions

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

### External verification or assurance

Please check CDP's verification requirements at: <https://www.cdp.net/verification>

If your verification/assurance statement contains confidential information, it is sufficient to attach a letter from your verifier/assurer covering the minimum details required by the scoring methodology. CDP is also defining a verification template which will be available on our website.

CDP requires third party verification. Statements will be rejected if it is clear that they relate to an internal audit or verification procedure.

A list of accepted verification/assurance standards for 2014 can be found on CDP's website. Please note that "agreed upon procedures", "pre-assurance" or draft assurance are not accepted as verification under the scoring methodology. A document will be regarded as final if it has either a signature from the verification practitioner or body, or is on letterheaded paper from the verification body.

CC8.7 "Third party verification or assurance complete" route							
CC8.7	Please indicate the verification/assurance status that applies to your reported Scope 2 emissions	1	1	<b>Drop-down option:</b> Third party verification or assurance complete	0	0	
CC8.7a	Please provide further details of the verification/assurance undertaken for your Scope 2 emissions, and attach the relevant statements			<p>The following columns must all be completed to score <b>2 points</b>:</p> <ul style="list-style-type: none"> <li>i) type of verification or assurance</li> <li>ii) page/section reference</li> <li>iii) relevant standard</li> <li>iv) proportion of reported Scope 1 emissions verified (%)</li> </ul> <p>For additional point:</p> <ul style="list-style-type: none"> <li>v) statement attached in column 2 - <b>1 point</b></li> </ul>		3.5	<p>If <b>3 points</b> scored for disclosure, then <b>0.5 points scored</b> for performance.</p> <p>Attachment will be reviewed only as part of the performance scoring (if the statement is within a bigger document, e.g. CSR report, the document will still be checked). <b>Documents hyperlinked to external websites will not be scored.</b></p> <p><b>The following criteria all must be met</b> to score 3.5 performance points:</p> <ul style="list-style-type: none"> <li>i) the statement clearly relates to GHG emissions, or make reference to other information attached to this section of the response which confirms that the subject of the assurance engagement included GHG emissions</li> <li>ii) it relates to the relevant scope</li> <li>iii) it relates to the correct reporting year</li> <li>iv) it states the verification standard used, and this is one accepted by CDP</li> <li>v) the document contains a verification opinion or finding</li> </ul>
<b>Total denominator for this route</b>		<b>4</b>			<b>3.5</b>		

CC8.7 "Third party verification or assurance underway for the reporting year but not yet complete - last year's statement attached", "previous statement of biennial process attached" or "previous statement of triennial process attached " route						
CC8.7	Please indicate the verification/assurance status that applies to your reported Scope 2 emissions	1	1	<p><b>Drop-down options:</b></p> <p>a) Third party verification or assurance underway but not yet complete - last year's statement attached;</p> <p>b) Third party verification or assurance underway but not yet complete - previous statement of biennial process attached;</p> <p>c) Third party verification or assurance underway but not yet complete - previous statement of triennial process attached.</p>	0	0
CC8.7a	Please provide further details of the verification/assurance undertaken for your Scope 2 emissions, and attach the relevant statements		3	<p>The following columns must all be completed to score <b>2 points</b>:</p> <p>i) type of verification or assurance  ii) page/section reference  iii) relevant standard  iv) proportion of reported Scope 1 emissions verified (%)</p> <p>For additional point:  v) statement attached in column 2 - <b>1 point</b></p>		3.5
<b>Total denominator for this route</b>			<b>4</b>			<b>3.5</b>

If **3 points** scored for disclosure, then **0.5 points** scored for performance.

Attachment will be reviewed only as part of the performance scoring (if the statement is within a bigger document, e.g. CSR report, the document will still be checked). **Documents hyperlinked to external websites will not be scored.**

**The following criteria all must be met to score 3.5 performance points:**

- i) the statement clearly relates to GHG emissions, or make reference to other information attached to this section of the response which confirms that the subject of the assurance engagement included GHG emissions
- ii) it relates to the relevant scope
- iii) it relates to the appropriate reporting year:
  - it relates to the twelve month period prior to the current reporting year where "last year's statement attached" selected in QCC8.7
  - it relates to 12 month period 2 years prior to the current reporting year where "previous statement of biennial process attached" selected in QCC8.7
  - it relates to 12 month period 3 years prior to the current reporting year where "previous statement of triennial process attached" selected in QCC8.7
- iv) it states the verification standard used, and this is one accepted by CDP
- v) the document contains a verification opinion or finding

CC8.7 "Third party verification or assurance underway but not yet complete - first year it has taken place" route						
CC8.7	Please indicate the verification/assurance status that applies to your reported Scope 2 emissions	1	1	<b>Drop-down options:</b> Third party verification or assurance underway but not yet complete - first year it has taken place	0	0
CC8.7a	Please provide further details of the verification/assurance undertaken for your Scope 2 emissions, and attach the relevant statements		3	<p>The following columns must all be completed to score 1 point:</p> <p>i) type of verification or assurance</p> <p>ii) relevant standard</p> <p>iii) proportion of reported Scope 2 emissions verified (%)</p> <p>Companies should answer according to the % of emissions in the current reporting year that is being verified/assured.</p> <p>Note: <b>1 point</b> is the maximum possible score if verification/assurance is underway for the first year - as companies will not be able to attach a statement.</p>		3.5
<b>Total denominator for this route</b>			<b>4</b>			<b>3.5</b>

CC8.7 "No third party verification or assurance", "Biennial process in place but no third party verification or assurance of reported emissions" or "Triennial process in place but no third party verification or assurance of reported emissions" route						
CC8.7	Please indicate the verification/assurance status that applies to your reported Scope 2 emissions	1	1	<b>Drop-down option:</b> a) Not verified or assured; b) Biennial process in place but no third party verification or assurance of reported emissions; c) Triennial process in place but no third party verification or assurance of reported emissions	0	0
CC8.7a	Please provide further details of the verification/assurance undertaken for your Scope 2 emissions, and attach the relevant statements	0	3		0	3.5
<b>Total denominator for this route</b>		<b>1</b>	<b>4</b>		<b>0</b>	<b>3.5</b>

CC8.7 "No emissions data provided" route						
CC8.7	Please indicate the verification/assurance status that applies to your reported Scope 2 emissions	1	1	Drop-down menu option: No emissions data provided	0	0
CC8.7a	Please provide further details of the verification/assurance undertaken for your Scope 2 emissions, and attach the relevant statements	0	3		0	3.5
<b>Total denominator for this route</b>		<b>1</b>	<b>4</b>		<b>0</b>	<b>3.5</b>

CC8.7 "Questions not answered" route						
CC8.7	Please indicate the verification/assurance status that applies to your reported Scope 2 emissions	0	1	No selection made: 0 points	0	0
CC8.7a	Please provide further details of the verification/assurance undertaken for your Scope 2 emissions, and attach the relevant statements	0	3		0	3.5
<b>Total denominator for this route</b>		<b>0</b>	<b>4</b>		<b>0</b>	<b>3.5</b>

### Verification of data points other than emissions

CC8.8	Please identify if any data points other than emissions figures have been verified as part of the third party verification work undertaken	1	1	Drop-down menu option: Any selection made in column 1 (Additional data points verified) - 1 point	0	0
<b>Total denominator for this question</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>

## Carbon Dioxide Emissions from Biologically Sequestered Carbon

CC8.9 "Yes" route						
CC8.9	Are carbon dioxide emissions from the combustion of biologically sequestered carbon (i.e. carbon dioxide emissions from burning biomass/biofuels) relevant to your company?	1	1	Drop-down menu: Yes	0	0
CC8.9a	Please provide the emissions from biologically sequestered carbon relevant to your organization in metric tonnes CO2		1	Non-zero figure provided - 1 point	0	0
<b>Total denominator for this route</b>			<b>2</b>		<b>0</b>	<b>0</b>

CC8.9 "No" route						
CC8.9	Are carbon dioxide emissions from the combustion of biologically sequestered carbon (i.e. carbon dioxide emissions from burning biomass/biofuels) relevant to your company?	1	1	Drop-down menu: No	0	0
CC8.9a	Please provide the emissions from biologically sequestered carbon relevant to your organization in metric tonnes CO2	0	0		0	0
<b>Total denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>

CC8.9 Questions not answered						
CC8.9	Are carbon dioxide emissions from the combustion of biologically sequestered carbon (i.e. carbon dioxide emissions from burning biomass/biofuels) relevant to your company?	0	1	No selection made: 0 points	0	0
CC8.9a	Please provide the emissions from biologically sequestered carbon relevant to your organization in metric tonnes CO2	0	1		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>2</b>		<b>0</b>	<b>0</b>



## Scope 1 emissions breakdown

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

### Scope 1 emissions breakdown

CC9.1 "Yes" route							
CC9.1	Do you have Scope 1 emissions sources in more than one country?	1	1	Drop-down option: Yes	0	0	
CC9.1a	Please break down your total gross global Scope 1 emissions by country/region		3	Emissions figures for more than one country/region (or at least one country and "Rest of World") must be given in order to score disclosure points for this question.	0	0	
<b>Total denominator for this route</b>			<b>4</b>		<b>0</b>	<b>0</b>	

CC9.1 "No" route							
CC9.1	Do you have Scope 1 emissions sources in more than one country?	1	1	Drop-down option: No	0	0	
CC9.1a	Please break down your total gross global Scope 1 emissions by country/region	0	0		0	0	
<b>Total denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>	

CC9.1 "Questions not answered" route							
CC9.1	Do you have Scope 1 emissions sources in more than one country?	0	1	No selection made: 0 points	0	0	
CC9.1a	Please break down your total gross global Scope 1 emissions by country/region	0	3		0	0	
<b>Total denominator for this route</b>		<b>0</b>	<b>4</b>		<b>0</b>	<b>0</b>	

CC9.2 Please indicate which other Scope 1 emissions breakdowns you are able to provide (tick all that apply)

- CC9.2a By business division
- CC9.2b By facility
- CC9.2c By GHG type
- CC9.2d By activity
- CC9.2e By legal structure

Oil and gas sector companies are requested to provide breakdowns of emissions by value chain segment in the oil & gas module question OG2 and by activity in OG3. They can direct data-users to answers in OG2 and OG3 from 9.2.

- Not scored
- Not scored
- Not scored
- Not scored
- Not scored

## Scope 2 emissions breakdown

Number	Question	Disclosure Score			Performance	
		Numerator	Denominator		Numerator	Denominator

### Scope 2 emissions breakdown

CC10.1 "Yes" route						
CC10.1	Do you have Scope 2 emissions sources in more than one country?	1	1	Drop-down option: Yes	0	0
CC10.1a	Please break down your total gross global Scope 2 emissions and energy consumption by country/region		3	Emissions figures for more than one country/ region (or at least one country and "Rest of World") must be given in order to score disclosure points for this question.  "Country/Region" and "Scope 2 metric tonnes CO2e" columns <b>both</b> must be completed for <b>all</b> rows to score <b>3</b> points for this question.	0	0
<b>Total denominator for this route</b>			<b>4</b>		<b>0</b>	<b>0</b>

CC10.1 "No" route						
CC10.1	Do you have Scope 2 emissions sources in more than one country?	1	1	Drop-down option: No	0	0
CC10.1a	Please break down your total gross global Scope 2 emissions and energy consumption by country/region	0	0		0	0
<b>Total denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>

CC10.1 "Questions not answered" route						
CC10.1	Do you have Scope 2 emissions sources in more than one country?	0	1	No selection made: 0 points	0	0
CC10.1a	Please break down your total gross global Scope 2 emissions and energy consumption by country/region	0	3		0	0
<b>Total denominator for this route</b>		<b>0</b>	<b>4</b>		<b>0</b>	<b>0</b>

CC10.2	Please indicate which other Scope 2 emissions breakdowns you are able to provide (tick all that apply)	Oil and gas sector companies are requested to provide the breakdown of emissions by value chain segment as shown in OG2. They can direct data-users to answers in OG2 from 10.2.
CC10.2a	By business division	Not scored
CC10.2b	By facility	Not scored
CC10.2c	By activity	Not scored
CC10.2d	By legal structure	Not scored

# Energy

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	
<b>Energy</b>							
CC11.1	What percentage of your total operational spend in the reporting year was on energy?		1	<b>Drop-down selection made</b>	0	0	
CC11.2	Please state how much fuel, electricity, heat, steam, and cooling in MWh your organization has consumed during the reporting year		2.5	Figure given for: i) fuel - <b>0.5 point</b> ii) electricity - <b>0.5 points</b> iii) heat - <b>0.5 points</b> iv) steam - <b>0.5 points</b> v) cooling - <b>0.5 points</b> If none, please state 0.	0	0	
CC11.3	Please complete the table by breaking down the total "Fuel" figure entered above by fuel type		1	"Fuels" and "MWh" columns must be <b>both</b> completed to score <b>1 point</b> . If one or both are not completed - <b>0 points</b> .	0	0	
CC11.4	Please provide details of the electricity, heat, steam or cooling amounts that were accounted at a low carbon emission factor in the Scope 2 figure you provided in CC8.3		1	"Basis for applying a low carbon emission factor" column must be completed to score <b>1 point</b> .  If "No purchases or generation of low carbon electricity, heat, steam or cooling" is filled in, this is sufficient for <b>1 point</b> . (If this drop down menu option does not accurately describe the situation and the company has selected "other" and explained why the other options are not relevant, this should be awarded points as well).  If any other selection from column 1 is made, column 2 "MWh associated with low carbon electricity, heat, steam or cooling" must also be completed (non-zero numerical figure provided) for <b>1 point</b> .  Column 3 is not scored.	0	0	
<b>Total denominator for this question</b>			<b>5.5</b>		<b>0</b>	<b>0</b>	

# Emissions Performance

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

## Emissions history

Figures for Scope 1 and Scope 2 must have been disclosed at CC8.2 and CC8.3 to score any points for questions CC12.1-CC12.4.

### Before you score;

\* Check if a gross global Scope 1 and Scope 2 figure has been given at CC8.2 and CC8.3.

\* Figures for gross global Scope 1 and Scope 2 must have been disclosed to score any points for the questions in this section (CC12.1 to CC12.4)

\* If not, score as 'question not answered'.

CC12.1 "Increased/Decreased/No change" route							
CC12.1	How do your absolute gross global emissions (Scope 1 and 2 combined) for the reporting year compare to the previous year?	2.5	2.5	<b>Drop-down menu option:</b> a) Increased; b) Decreased; c) No change.	0	0	
CC12.1a	Please identify the reasons for any change in your gross global emissions (Scope 1 and 2 combined) and for each of them specify how your emissions compare to the previous year		3	The following columns must <b>all</b> be completed for one or more rows to score <b>3 points</b> :  i) emissions value (percentage)  ii) direction of change  iii) comment The comment must make sense in the context of the "reason" in column 1.  The figure given for each reason should be an assessment of how the previous year's total Scope 1 & 2 emissions compare to the current reporting year. Pro-rating or averaging of emissions reductions over a number of years will not be awarded points. If purchasing renewable energy has been accounted for as an emissions reduction activity, question 11.4 must have been completed to score any disclosure or performance points for that row. Please also ensure that you have read CDP's guidance on accounting for renewable energy, which is new for 2013. Emissions reductions achieved through carbon offsetting will not be awarded points.		8	Performance points will be given where:  i) all columns have been completed  ii) the reason selected is "Emission reduction activities"  iii) the direction of change is "Decrease"  Points will be scaled according to the distribution of emissions reductions reported by responding companies in 2014. This scaling will be confirmed after the response deadline.  The figure given for each reason should be an assessment of how the previous year's total Scope 1 & 2 emissions compare to the current reporting year. Pro-rating or averaging of emissions reductions over a number of years will not be awarded points. If <b>purchasing renewable energy</b> has been accounted for as an emissions reduction activity, question 11.4 must have been completed to score any disclosure or performance points for that row. Please also ensure that you have read CDP's guidance on accounting for renewable energy.
<b>Total denominator for this route</b>			<b>5.5</b>			<b>8</b>	

CC12.1 "This is our first year of estimation" route						
CC12.1	How do your absolute gross global emissions (Scope 1 and 2 combined) for the reporting year compare to the previous year?	1	2.5	Drop-down menu option: This is our first year of estimation	0	0
CC12.1a	Please identify the reasons for any change in your gross global emissions (Scope 1 and 2 combined) and for each of them specify how your emissions compare to the previous year	0	0		0	8
<b>Total denominator for this route</b>		<b>1</b>	<b>2.5</b>		<b>0</b>	<b>8</b>

CC12.1 "We don't have any emissions data" route						
CC12.1	How do your absolute gross global emissions (Scope 1 and 2 combined) for the reporting year compare to the previous year?	0.5	2.5	Drop-down menu option: We don't have any emissions data	0	0
CC12.1a	Please identify the reasons for any change in your gross global emissions (Scope 1 and 2 combined) and for each of them specify how your emissions compare to the previous year	0	0		0	8
<b>Total denominator for this route</b>		<b>0.5</b>	<b>2.5</b>		<b>0</b>	<b>8</b>

CC12.1 "Questions not answered" route						
CC12.1	How do your absolute gross global emissions (Scope 1 and 2 combined) for the reporting year compare to the previous year?	0	2.5	No selection made: 0 points	0	0
CC12.1a	Please identify the reasons for any change in your gross global emissions (Scope 1 and 2 combined) and for each of them specify how your emissions compare to the previous year	0	3		0	8
<b>Total denominator for this route</b>		<b>0</b>	<b>5.5</b>		<b>0</b>	<b>8</b>

## Emissions Intensity

Information is requested on three emissions intensity metrics. All three will be scored, but only the best two scores will be recorded with the score for the third being recorded in all cases as 0/0 so that there is no impact on the organization's score.

CC12.2	Please describe your gross global combined Scope 1 and 2 emissions for the reporting year in metric tonnes CO2e per unit currency total revenue		<p>2 Disclosure points will be given where: i) intensity figure given - <b>1 point</b>.</p> <p>The following columns must all be completed to score <b>2 points</b>: i) intensity figure ii) % change from previous year iii) direction of change from previous year iv) reason for change</p> <p>If it is clear that this metric has not been calculated correctly (as an example, if it is worked out per million units revenue instead of per unit revenue), scorers will not award points.</p>		<p>2 If <b>2 points</b> is scored for disclosure, emissions intensity is falling and emissions reduction activities are a reason for change, <b>2 points</b> is scored for performance.</p> <p><b>0 points</b> if increase or if no change or if the reduction is in no part due to emission reduction actions.</p>
<b>Total denominator for this question</b>		<b>2</b>			<b>2</b>
CC12.3	Please describe your gross global combined Scope 1 and 2 emissions for the reporting year in metric tonnes CO2e per full time equivalent (FTE) employee		<p>2 Disclosure points will be given where: i) intensity figure given - <b>1 point</b>.</p> <p>The following columns must all be completed to score <b>2 points</b>: i) intensity figure ii) % change from previous year iii) direction of change from previous year iv) reason for change</p> <p>If it is clear that this metric has not been calculated correctly (as an example, if it is worked out per thousand employees instead of per employee), scorers will not award points.</p>		<p>2 If <b>2 points</b> is scored for disclosure, emissions intensity is falling and emissions reduction activities are a reason for change, <b>2 points</b> is scored for performance.</p> <p>If increase or if no change or if the reduction is in no part due to emission reduction actions, <b>0 points</b> are scored for performance.</p>
<b>Total denominator for this question</b>		<b>2</b>			<b>2</b>

CC12.4	Please provide an additional intensity (normalized) metric that is appropriate to your business operations		<p>2 Disclosure points will be given where:</p> <p>i) intensity figure given - <b>0.5 points</b>.</p> <p>The following columns must all be completed to score <b>1 points</b>:</p> <p>i) intensity figure  ii) % change from previous year  iii) direction of change from previous year  iv) reason for change</p> <p>Responders can also refer to the ICT module (questions ICT2.3, ICT4.3, ICT5.3 or ICT6.3) to answer this question. If they state that they have done this, please see the sector module and score as follows;</p> <p>Disclosure points will be given where:</p> <p>i) intensity figure given - <b>1 point</b>.</p> <p>The following columns must all be completed to score <b>2 points</b>:</p> <p>i) intensity figure  ii) % change from previous year  iii) direction of change from previous year  iv) reason for change</p> <p>This is to avoid ICT companies from being penalised in the scoring for providing a sector-specific metric.</p>		<p>2 If <b>1 point</b> scored for disclosure, emissions intensity is falling and emissions reduction activities are a reason for change, <b>1 point</b> is scored for performance.</p> <p>If increase or if no change or if the reduction is in no part due to emission reduction actions <b>0 points</b> are scored for performance.</p> <p>Responders can also refer to the ICT module to answer this question (questions ICT2.3, ICT4.3, ICT5.3 or ICT6.3). If they state that they have done this, please see the sector module and score as follows;</p> <p>If <b>2 points</b> scored for disclosure, emissions intensity is falling and emissions reduction activities are a reason for change, <b>2 points</b> scored for performance.</p> <p>If increase or if no change or if the reduction is not mainly due to emission reduction actions <b>0 points</b> are scored for performance.</p> <p>This is to avoid ICT companies from being penalised in the scoring for providing a sector-specific metric.</p>
<b>Total denominator for this question</b>		<b>2</b>		<b>2</b>	

# Emissions Trading

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

## Emissions Trading

CC13.1 "Yes" route							
CC13.1	Do you participate in any emission trading schemes?	1	1	Drop down menu option: Yes	0	0	
CC13.1a	Please complete the following table for each of the emission trading schemes in which you participate.		3	Disclosure points will be given where: i) scheme name - <b>0.5 points</b> ii) period for which data is supplied - <b>0.5 points</b> iii) allowances allocated - <b>0.5 points</b> iv) allowances purchased - <b>0.5 points</b> v) verified emissions in metric tonnes CO2e - <b>0.5 points</b> vi) details of ownership - <b>0.5 points</b>	0	0	
CC13.1b	What is your strategy for complying with the schemes in which you participate or anticipate participating?		1	Strategy given - <b>1 point</b> Not given - <b>0 points</b>	0	0	
<b>Denominator for this route</b>			<b>5</b>		<b>0</b>	<b>0</b>	

CC13.1 "No, but we anticipate doing so in the next 2 years" route							
CC13.1	Do you participate in any emission trading schemes?	1	1	Drop-down menu option: No, but we anticipate doing so in the next 2 years	0	0	
CC13.1a	Please complete the following table for each of the emission trading schemes in which you participate.	0	0		0	0	
CC13.1b	What is your strategy for complying with the schemes in which you participate or anticipate participating?		1	Strategy given - <b>1 point</b> Not given - <b>0 points</b>	0	0	
<b>Denominator for this route</b>			<b>2</b>		<b>0</b>	<b>0</b>	



CC13.1 "No, and we do not currently anticipate doing so in the next 2 years" route						
CC13.1	Do you participate in any emission trading schemes?	1	1	Drop-down menu option: "No, and we do not currently anticipate doing so in the next 2 years"	0	0
CC13.1a	Please complete the following table for each of the emission trading schemes in which you participate.	0	0		0	0
CC13.1b	What is your strategy for complying with the schemes in which you participate or anticipate participating?	0	0		0	0
<b>Denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>

CC13.1 "Questions not answered" route						
CC13.1	Do you participate in any emission trading schemes?	0	1	No selection made: 0 points	0	0
CC13.1a	Please complete the following table for each of the emission trading schemes in which you participate.	0	3		0	0
CC13.1b	What is your strategy for complying with the schemes in which you participate or anticipate participating?	0	1		0	0
<b>Denominator for this route</b>		<b>0</b>	<b>5</b>		<b>0</b>	<b>0</b>

## Carbon credits

CC13.2 "Yes" route						
CC13.2	Has your company organization originated any project-based carbon credits or purchased any within the reporting period?	1	1	Drop-down menu option: Yes	0	0
CC13.2a	Please provide details on the project-based carbon credits originated or purchased by your organization in the reporting period		2	1-2 columns completed - <b>0.5 point</b> 3-4 - <b>1 point</b> 5-6 - <b>1.5 points</b> 7-8 - <b>2 points</b>	Either 1 or 0	If credits have been retired as a voluntary offsetting measure and the company has scored full performance points for 12.1a, <b>1/1</b> can be scored. Otherwise <b>0/0</b>
<b>Denominator for this route</b>			<b>3</b>		<b>Either 1 or 0</b>	

CC13.2 "No" route							
CC13.2	Has your company organization originated any project-based carbon credits or purchased any within the reporting period?	1	1	Drop-down menu option: No	0	0	
CC13.2a	Please provide details on the project-based carbon credits originated or purchased by your organization in the reporting period	0	0		0	0	
<b>Denominator for this route</b>		<b>1</b>	<b>1</b>		<b>0</b>	<b>0</b>	

CC13.2 "Questions not answered" given							
CC13.2	Has your company organization originated any project-based carbon credits or purchased any within the reporting period?	0	1	No selection made: 0 points	0	0	
CC13.2a	Please provide details on the project-based carbon credits originated or purchased by your organization in the reporting period	0	2		0	1	
<b>Denominator for this route</b>		<b>0</b>	<b>3</b>		<b>0</b>	<b>1</b>	

## Scope 3 page one: emissions and verification/assurance.

Number	Question	Disclosure		Disclosure scoring criteria	Performance		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

### Scope 3 emissions

CC14.1	Please provide data on sources of Scope 3 emissions that are relevant to your organization		7.5	<p>The final score for this question is the sum of the individual scores for all 15 rows ("other - upstream" and "other - downstream" are not scored as are considered optional.)</p> <p>If the following options are selected:</p> <ul style="list-style-type: none"> <li>• <u>Relevant, Calculated</u> (figure given in metric tonnes of CO2e, emissions calculation methodology given)</li> <li>• <u>Not relevant, Calculated</u> (figure given in metric tonnes of CO2e and emissions calculation methodology given)</li> <li>• <u>Not relevant, explanation provided</u> (explanation given in 'explanation' column)</li> </ul> <p>Each row is worth <b>0.5 points</b> where the information required above is provided.</p> <p>If the following options are selected:</p> <ul style="list-style-type: none"> <li>• <u>Relevant, not yet calculated</u> (no further information required to complete this row)</li> </ul> <p>Each row is worth <b>0.2 points</b></p> <p>If the following option is selected:</p> <ul style="list-style-type: none"> <li>• <u>Not evaluated</u> (no further information required to complete this row)</li> </ul> <p>Each row is worth <b>0.1 points</b></p> <p>Blank rows or incomplete rows will be scored <b>0 points</b>.</p>	0	0	
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Total denominator for this question

7.5

## External verification or assurance

CC14.2 "Verification or assurance completed" route						
CC14.2	Please indicate the verification/assurance status that applies to your reported Scope 3 emissions	0.5	0.5	<b>Drop-down options:</b> Third party verification or assurance complete	0	0
CC14.2a	Please provide further details of the verification/assurance undertaken, and attach the relevant statements		1.5	<p>The following columns must all be completed to score <b>0.5 points</b>:</p> <ul style="list-style-type: none"> <li>i) type of verification or assurance</li> <li>ii) page/section reference</li> <li>iii) relevant standard</li> <li>iv) proportion of reported Scope 3 emissions verified (%)</li> </ul> <p>An additional point will be given where:</p> <ul style="list-style-type: none"> <li>v) statement attached in the table - <b>1 point</b></li> </ul>		2
<b>Denominator for this route</b>			<b>2</b>			<b>2</b>

If **1.5 points** scored for disclosure , then 0.5 points scored for performance.

Attached statement will be checked only as part of performance scoring (if the statement is within a bigger document, e.g. CSR report, the document will still be checked). **Documents hyperlinked to external websites will not be scored.**

**The following criteria must all be met to score 2 points:**

i) the statement clearly relates to GHG emissions, or make reference to other information attached to this section of the response which confirms that the subject of the assurance engagement included GHG emissions

ii) it relates to the relevant scope

iii) it relates to the correct reporting year

iv) it states the verification standard used, and this is one accepted by CDP

v) the document contains a verification opinion or finding

CC14.2 "Third party verification or assurance underway for the reporting year but not yet complete - last year's statement attached", "previous statement of biennial process attached" or							
CC14.2	Please indicate the verification/assurance status that applies to your reported Scope 3 emissions	0.5	0.5	<p><b>Drop-down options:</b></p> <p>a) Third party verification or assurance underway but not yet complete - last year's statement attached;</p> <p>b) Third party verification or assurance underway but not yet complete - previous statement of biennial process attached;</p> <p>c) Third party verification or assurance underway but not yet complete - previous statement of triennial process attached.</p>	0	0	
CC14.2a	Please provide further details of the verification/assurance undertaken, and attach the relevant statements		1.5	<p>The following columns must all be completed to score <b>0.5 points</b>:</p> <p>i) type of verification or assurance</p> <p>ii) page/section reference</p> <p>iii) relevant standard</p> <p>iv) proportion of reported Scope 3 emissions verified (%)</p> <p>An additional point will be given where:</p> <p>v) statement attached in the table - <b>1 point</b></p>		2	<p>If <b>1.5 points</b> scored for disclosure, then <b>0.5 points</b> scored for performance.</p> <p>Attachment will be reviewed only as part of the performance scoring (if the statement is within a bigger document, e.g. CSR report, the document will still be checked). <b>Documents hyperlinked to external websites will not be scored.</b></p> <p><b>The following criteria all must be met to score 2 performance points:</b></p> <p>i) the statement clearly relates to GHG emissions, or make reference to other information attached to this section of the response which confirms that the subject of the assurance engagement included GHG emissions</p> <p>ii) it relates to the relevant scope</p> <p>iii) it relates to the appropriate reporting year:</p> <ul style="list-style-type: none"> <li>- it relates to the twelve month period prior to the current reporting year where "last year's statement attached" selected in QCC14.2</li> <li>- it relates to 12 month period 2 years prior to the current reporting year where "previous statement of biennial process attached" selected in QCC14.2</li> <li>- it relates to 12 month period 3 years prior to the current reporting year where "previous statement of triennial process attached" selected in QCC14.2</li> </ul> <p>iv) it states the verification standard used, and this is one accepted by CDP</p> <p>v) the document contains a verification opinion or finding</p>
<b>Denominator for this route</b>			<b>2</b>			<b>2</b>	

CC14.2 "Verification or assurance underway but not yet complete – first year it has taken place"							
CC14.2	Please indicate the verification/assurance status that applies to your reported Scope 3 emissions	0.5	0.5	<b>Drop-down option:</b> Third party verification or assurance underway but not yet complete - first year it has taken place	0	0	
CC14.2a	Please provide further details of the verification/assurance undertaken, and attach the relevant statements		1.5	<p>The following columns must all be completed to score <b>0.5 point</b>:</p> <p>i) type of verification or assurance</p> <p>ii) relevant standard</p> <p>iii) proportion of reported Scope 3 emissions verified (%) Companies should answer according to the % of emissions in the current reporting year that is being verified/assured.</p> <p>Note: <b>0.5 points</b> is the maximum possible score if verification/assurance is underway for the first year - as companies will not be able to attach a statement.</p>		2	<p>If <b>0.5 points</b> scored for disclosure then <b>0.5 point</b> scored for performance.</p> <p>Note: <b>0.5 points</b> is the maximum possible score if verification/assurance is underway for the first year - as companies will not be able to attach a statement.</p>

Denominator for this route

2

2

CC14.2 "No third party verification or assurance", "Biennial process in place but no third party verification or assurance of reported emissions" or "Triennial process in place but no third party"						
CC14.2	Please indicate the verification/assurance status that applies to your reported Scope 3 emissions	0.5	0.5	<b>Drop-down option:</b> a) Not verified or assured; b) Biennial process in place but no third party verification or assurance of reported emissions; c) Triennial process in place but no third party verification or assurance of reported emissions	0	0
CC14.2a	Please provide further details of the verification/assurance undertaken, and attach the relevant statements	0	1.5		0	2

Denominator for this route

0.5

2

0

2

<b>CC14.2 "No emissions data provided" route</b>						
CC14.2	Please indicate the verification/assurance status that applies to your reported Scope 3 emissions	0.5	0.5	Drop-down menu option: No emissions data provided	0	0
CC14.2a	Please provide further details of the verification/assurance undertaken, and attach the relevant statements	0	1.5		0	2
<b>Denominator for this route</b>		<b>0.5</b>	<b>2</b>		<b>0</b>	<b>2</b>

<b>CC14.2 "Questions not answered" route</b>						
CC14.2	Please indicate the verification/assurance status that applies to your reported Scope 3 emissions	0	0.5	No selection made: 0 points	0	0
CC14.2a	Please provide further details of the verification/assurance undertaken, and attach the relevant statements	0	1.5		0	2
<b>Denominator for this route</b>		<b>0</b>	<b>2</b>		<b>0</b>	<b>2</b>

## Scope 3 page two: emissions performance and engaging with the value chain

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

### Scope 3 emissions - emissions performance

CC14.3 "Yes" route							
CC14.3	Are you able to compare your Scope 3 emissions for the reporting year with those for the previous year for any sources?	2.5	2.5	Drop-down menu option: Yes	0	0	
CC14.3a	Please identify the reasons for any change in your Scope 3 emissions and for each of them specify how your emissions compare to the previous year		3	<p>For one row the following columns must <b>all</b> be completed to score <b>3 points</b>:</p> <p>i) source of Scope 3 emissions (this category must have been awarded 0.5 points at CC14.1)</p> <p>ii) reason</p> <p>iii) emissions value - percentage</p> <p>iv) direction of change</p>		3	<p>Performance points will be given where:</p> <p>i) the row scores full disclosure points</p> <p>ii) the reason selected is "Emission reduction activities" and</p> <p>iii) the direction of change is "Decrease".</p> <p>The performance scaling for this question will be the same as for CC12.1a.</p>
<b>Denominator for this route</b>			<b>5.5</b>			<b>3</b>	

CC14.3 "No, this is our first year of estimation" route							
CC14.3	Are you able to compare your Scope 3 emissions for the reporting year with those for the previous year for any sources?	1	2.5	Drop-down menu option: This is our first year of estimation	0	0	
CC14.3a	Please identify the reasons for any change in your Scope 3 emissions and for each of them specify how your emissions compare to the previous year	0	0		0	3	
<b>Denominator for this route</b>			<b>1</b>	<b>2.5</b>		<b>0</b>	<b>3</b>

CC14.3 "No, we don't have any emissions data" route							
CC14.3	Are you able to compare your Scope 3 emissions for the reporting year with those for the previous year for any sources?	0.5	2.5	Drop-down menu option: We don't have any emissions data	0	0	
CC14.3a	Please identify the reasons for any change in your Scope 3 emissions and for each of them specify how your emissions compare to the previous year	0	0		0	3	
<b>Denominator for this route</b>			<b>0.5</b>	<b>2.5</b>		<b>0</b>	<b>3</b>



CC14.3 "Questions not answered" route						
CC14.3	Are you able to compare your Scope 3 emissions for the reporting year with those for the previous year for any sources?	0	2.5	No selection made: 0 points	0	0
CC14.3a	Please identify the reasons for any change in your Scope 3 emissions and for each of them specify how your emissions compare to the previous year	0	3		0	3
<b>Denominator for this route</b>		<b>0</b>	<b>5.5</b>		<b>0</b>	<b>3</b>

### Scope 3: Engaging with the value chain

CC14.4 "Yes" route (including Suppliers)						
CC14.4	Do you engage with any of the elements of your value chain on GHG emissions and climate change strategies?	1	1	<b>Tick box selection:</b> a) Yes, our suppliers - <b>must be selected for this route</b> b) Yes, our customers c) Yes, other partners in the value chain If only b) or c) selected, see the "only customers and/or other partners" route below.  One or more of these should be selected for <b>1 point</b> .  If a company selects multiple options including 'no', please score <b>0 points</b> for this question.	0	0
CC14.4a	Please give details of methods of engagement, your strategy for prioritizing engagements and measures of success		1	Text answer to cover:  i) description of methods company uses to engage with the value chain - <b>0.5 points</b>  ii) strategy for prioritizing engagements and how success is measured - <b>0.5 points</b>	1	1
CC14.4b	Please give the number of suppliers with whom you are engaging and the proportion of your total spend that they represent		1	Text answer to cover:  i) number of suppliers - <b>0.5 points</b> ii) % of total spend - <b>0.5 points</b>	0	0
CC14.4c	If you have data on your suppliers' GHG emissions and climate change strategies, please explain how you make use of that data		1	Text answer to cover:  i) Description of the use of the data - <b>0.5 points</b> ii) and providing details - <b>0.5 points</b>	0	0
CC14.4d	Please explain why not and any plans you have to develop an engagement strategy in future.	0	0		0	0
<b>Denominator for this route</b>			<b>4</b>		<b>1</b>	<b>1</b>

CC14.4 "Yes" route (only customers and/or other partners)							
CC14.4	Do you engage with any of the elements of your value chain on GHG emissions and climate change strategies?	1	1	<b>Tick box selection:</b> a) Yes, our customers b) Yes, other partners in the value chain One or more of these should be selected for <b>1 point</b> .  If a company selects multiple options including 'no', please score <b>0 points</b> for this question.	0	0	
CC14.4a	Please give details of methods of engagement, your strategy for prioritizing engagements and measures of success		1	Text answer to cover:  i) description of methods company uses to engage with the value chain - <b>0.5 points</b>  ii) strategy for prioritizing engagements and how success is measured - <b>0.5 points</b>	1	1	If <b>1 point</b> scored for disclosure, <b>1 point</b> scored for performance.
CC14.4b	Please give the number of suppliers with whom you are engaging and the proportion of your total spend that they represent	0	0		0	0	
CC14.4c	If you have data on your suppliers' GHG emissions and climate change strategies, please explain how you make use of that data	0	0		0	0	
CC14.4d	Please explain why not and any plans you have to develop an engagement strategy in future.	0	0		0	0	
<b>Denominator for this route</b>			<b>2</b>		<b>1</b>	<b>1</b>	

CC14.4 "No" route							
CC14.4	Do you engage with any of the elements of your value chain on GHG emissions and climate change strategies?	1	1	If "No, we do not engage" option is ticked.			
CC14.4a	Please give details	0	0		0	1	
CC14.4b	Please give the number of suppliers with whom you are engaging and the proportion of your total spend that they represent	0	0		0	0	
CC14.4c	If you have data on your suppliers' GHG emissions and climate change strategies, please explain how you make use of that data	0	0		0	0	
CC14.4d	Please explain why not and any plans you have to develop an engagement strategy in future.		1	Text answer to cover:  i) explanation for why not - <b>0.5 points</b>  ii) whether there are plans to develop a future engagement strategy - <b>0.5 points</b>			Please note that the guidance suggests this should refer to supply chain, but it is acceptable for this answer to refer to any part of the value chan.  Stating "there are no plans to develop a future strategy" is sufficient for the second point.
<b>Denominator for this route</b>		<b>0</b>	<b>2</b>		<b>0</b>	<b>1</b>	

CC14.4 "Question not answered" route							
CC14.4	Do you engage with any of the elements of your value chain on GHG emissions and climate change strategies?	0	1	No selection made: 0 points			
CC14.4a	Please give details	0	1		0	1	
CC14.4b	Please give the number of suppliers with whom you are engaging and the proportion of your total spend that they represent	0	1		0	0	
CC14.4c	If you have data on your suppliers' GHG emissions and climate change strategies, please explain how you make use of that data	0	1		0	0	
CC14.4d	Please explain why not and any plans you have to develop an engagement strategy in future.	0	0				
<b>Denominator for this route</b>		<b>0</b>	<b>4</b>		<b>0</b>	<b>1</b>	

# Sign Off

Number	Question	Disclosure Score		Disclosure scoring criteria	Performance Score		Performance scoring criteria
		Numerator	Denominator		Numerator	Denominator	

## Sign Off

CC15.1: Please provide the following information for the person that has signed off (approved) the CDP response							
CC15.1	Please provide the following information for the person that has signed off (approved) the CDP response)		1.5	Text answer to cover:  i) name - <b>0.5 points</b>  ii) job title - <b>0.5 points</b>  iii) corresponding job category - <b>0.5 points</b>	0	0	This question is not scored for performance
<b>Total denominator for this route</b>			<b>1.5</b>			<b>0</b>	

CC15.1 "Question not answered" route							
CC15.1	Please provide the following information for the person that has signed off (approved) the CDP response)	0	1.5	<b>No selection made: 0 points</b>	0	0	This question is not scored for performance
<b>Total denominator for this route</b>			<b>0</b>	<b>1.5</b>		<b>0</b>	<b>0</b>

## Document control

Version	Changes	Date
v1.0-1.1	First version for PF to review	13/12/2013
v1.2	PF comments and ER response	16/12/2013
v1.3	Corrections after review with PF	17/12/2013
v1.4		03/01/2014
v1.5	Points overview tab	24/01/2014
v2.2	Typos, inconsistencies, links - tidying up	28/01/2014
v2.3	Corrections in 4.1, and points overview tab	12/02/2014
v2.4	Route formatting of CC8.8 removed	24/02/2014
v2.5	Corrections to communications tab, cells F12, C20, F20 (incorrect numerators)	06/03/2014
v2.6	Correction to Scope 3 II tab - route for 14.4 "Yes customers/other" added	16/04/2014